

Notice: If Meters Are Tampered
With (To Turn ON or OFF) You
Will be Charged a \$25 Penalty

Bills left unpaid after the due date
are subject to a \$20 late fee or 10% of
the total bill, whichever is greater.

Town of Windsor
Water Department
8 E Windsor Blvd.
Windsor, Virginia 23487
Phone: (757) 242-4288
Fax: (757) 242-9039

Payments may be made by
Cash, Check, Money Order, or
Credit/Debit Card.

Note: All Credit/Debit
transactions are subject to a 3%
processing fee.

****Applications are mandatory for customers to receive service. Failure to complete the application and pay fees listed below may result in non-connection of service. Thank you for your cooperation. If there are any questions, or you need assistance completing the application, please contact the Town of Windsor.****

I, _____, the undersigned applicant, hereby apply for and authorize the Town of Windsor to provide water service in accordance with the Town's applicable rate schedule and rules or regulations for such service as may be revised or amended.

Service Address: _____ Move in Date: _____

Buying / Own Home: Yes _____ No _____ **Rent:** Yes _____ No _____

****A completed Landlord Authorization Form must be completed and provided to the Town of Windsor PRIOR TO connection of services****

If Renting: Name of Landlord or agent managing property: _____ Phone # _____

Landlord Address: _____

Applicant Information

Applicant Name: _____ Applicant Signature: _____

Applicant SSN: _____ Cell Phone # _____ Home Phone # _____

Driver's License # _____ Email Address: _____

Mailing Address (If different from Service Address): _____

City: _____ State: _____ Zip Code: _____

Services Fees

\$30.00 Non-refundable utility connection fee

\$100.00 Deposit (non-interest bearing; refunded to the applicant after service discontinued UNLESS unpaid bills exist; to which the deposit will be applied.

Service Fees (New Construction Only)

\$5,000 Facility Fee (New service connection to Town water supply system)

\$1,000 Connection Fee (Waived only for developers that make the connection)

****A Request for Disconnect Form is required to stop utility service. Customer is responsible for utility bill up to date of stop****

Office Use Only

Account # _____

Water Connection Fee \$ _____

Water Deposit \$ _____

Customer # _____

New Build Connection Fee \$ _____

New Build Tap Fee \$ _____

Parcel # _____

Paid By:

___ Check # _____

___ Money Order

___ Credit/Debit Card

___ Cash

Batch # _____

Beginning Meter Reading: _____