

## Town of Windsor

### Memorandum

October 13, 2015

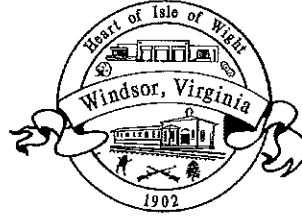
**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *ms*  
**SUBJECT:** Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

# TOWN OF WINDSOR

Town Elected Officials  
Carita J. Richardson, Mayor  
Clint Bryant-Vice Mayor  
Durwood V. Scott  
Greg Willis  
N. Macon Edwards, III  
Patty Fleming  
Tony Ambrose



Town Manager  
Michael R. Stallings, Jr.

Town Clerk  
Terry Whitehead

Town Attorney  
Wallace W. Brittle, Jr.

Established 1902

October 5, 2015

## Memorandum

**To: Michael Stallings, Town Manager  
Mayor and Town Council  
Planning Commission**

**From: Dennis W. Carney, Planning and Zoning Administrator**

**Subject: August 2015 Planning and Zoning Report**

**Zoning Permits:** The number of Zoning Permits almost doubled from the five in July and August to nine in September. The permits reflect a double-wide manufactured home, two utility buildings and a carport (a utility building and the carport were on the same permit), two temporary signs, a fence, a home occupation for an office for a tutoring service (tutoring not on the premises), a dumpster (in conjunction with the aforementioned utility building and carport), a single lot subdivision and a permit for an arts project. This is also more than the five permits issued in September 2014.

**Violations:** There were seven new violations in September which held steady from August. Five were for inoperative motor vehicles, one for a minor tall grass and a sign violation. There were also seven violation cases resolved. There were five inoperative motor vehicle cases and two sign violation cases resolved in the month.

**Planning Commission Activity:** The Planning Commission held a public hearing on the Zoning Map for the Land Development Ordinance and recommended to Town Council that it be approved with the Land Development Ordinance. They continued work on the Olde Town section concept for future inclusion in the Town's Comprehensive Plan and Ordinances.

**Other:** As we move towards mid-fall, the Town can look back on a fairly successful year.

# MONTHLY REPORT PLANNING & ZONING

September 2015

|  | <u>September</u> | <u>FYTD</u> |
|--|------------------|-------------|
| <b>Number of Zoning Permits Issued:</b>    | <b>9</b>         | <b>19*</b>  |
| Residential New Construction:              | 1                | 6           |
| Commercial New Construction:               | 0                | 0           |
| Building Additions:                        | 0                | 0           |
| Accessory Buildings:                       | 3                | 4           |
| Signs:                                     |                  |             |
| Temporary:                                 | 2                | 2           |
| Permanent:                                 | 0                | 0           |
| Fences:                                    | 1                | 1           |
| Pools:                                     | 0                | 1           |
| Decks:                                     | 0                | 1           |
| Driveways:                                 | 0                | 0           |
| Other:                                     | 4                | 6           |
| <b>Notices of Violation:</b>               | <b>7**</b>       | <b>14**</b> |
| Inoperative vehicles:                      | 7                | 17          |
| Tall grass:                                | 0                | 1           |
| Signs:                                     | 0                | 1           |
| Other:                                     | 0                | 2           |
| <b>Number of Violation Cases Resolved:</b> | <b>7*</b>        | <b>37**</b> |
| Inoperative vehicles:                      | 5                | 28          |
| Tall grass:                                | 0                | 4           |
| Sign                                       | 2                | 2           |
| Other:                                     | 0                | 2           |

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

\*Some Zoning Permits include several accessory items but are delineated by item on this report.

\*\*The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more classes of violations