

Town of Windsor

Memorandum

June 9, 2015

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Clint Bryant-Vice Mayor
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Fleming
Tony Ambrose



Established 1902

June 2, 2015

Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis Carney, Planning and Zoning Administrator

Subject: May 2015 Planning and Zoning Report

Zoning Permits: The number of Zoning Permits increased to ten from the nine in April of this year. This is much higher than the four in May 2014. We have now equaled the total for FY2013-2014 permits (83). The permits ran the gamut of building activities. They included two new homes, two temporary signs, a permanent sign, three fences, two pools, a pool deck, and a home occupation for a mobile electrical repair business. One of the pool projects had to have a fence and also included the pool deck. Thus, the number discrepancy.

Violations: Spring always gives an increase in the number and diversity of violations. This year is no exception. The violations continued to grow to fifteen in May up from the thirteen in April. This is also decidedly larger than the ten in May of 2014. Eight of these cases were for inoperative motor vehicles, three were for tall grass, one was a sign violation, and the remaining "other" cases were for two debris cases and a sign violation. Seven violation cases were resolved. Three were for four inoperative motor vehicles, a tall grass case, a sign violation and aforementioned two debris cases.

Planning Commission Activity: The Planning Commission met and Girl Scout Troop 1105 gave a very informative presentation on their murals project and the positive effects it may have upon the Town. The Commission also agreed to hold a work-session in conjunction with their June meeting on the Olde Towne Windsor concept and any other elements of the proposed Comprehensive Plan that are not affected by the proposed U.S. Route 460 Bypass (Preferred Alternative). The 2015 Capital Improvements Plan was unanimously recommended for approval to Town Council by the Planning Commission.

Other: Staff also attended the VDOT public meeting on the aforementioned project and the Land Use Education Program in Charlottesville. With all of these activities, May was a very hectic but productive month.

MONTHLY REPORT PLANNING & ZONING

May 2015

	<u>May</u>	<u>FYTD</u>
Number of Zoning Permits Issued:	10*	83*
Residential New Construction:	2	15
Commercial New Construction:	0	0
Building Additions:	0	5
Accessory Buildings:	0	7
Signs:		
Temporary:	2	12
Permanent:	1	12
Fences:	3	17
Pools:	2	3
Decks:	1	5
Driveways:	0	1
Other:	1	13
Notices of Violation:	15*	90**
Inoperative vehicles:	8	59
Tall grass:	3	15
Signs:	1	7
Other:	3	13
Number of Violation Cases Resolved:	7*	90**
Inoperative vehicles:	3	55
Tall grass:	1	16
Sign	1	5
Other:	2	16

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations