

## Town of Windsor

### Memorandum

April 20, 2021

**TO:** The Honorable Mayor and Town Council

**FROM:** William G. Saunders, IV, Town Manager W.G.S IV

**SUBJECT:** Lexipol Budget Appropriation

#### Background

In an effort to improve and maintain Police Department policy in the fast-paced and ever-changing legislative environment, Lexipol, LLC provides police departments with policies and up-to-date revisions based upon changes in laws and guidance. Council's consideration of appropriating \$25,748.79 from the Unappropriated Fund Balance to the Police Department Computer and Technology line item for the initial purchase of the Lexipol policy service is requested.

#### Specifics

A budget appropriation in the amount of \$25,748.79 is required to accept and implement the Unappropriated Fund Balance. Attached is a resolution to accept the funds and appropriate them to the General Fund Operating Budget.

These additional funds would be appropriated to the General Fund Police Department Computer and Technology Line Item for the acquisition of the Lexipol policy service.

#### Enclosures

Memo from Chief Riddle  
Proposal from Lexipol, LLC

#### Recommended Motion

Move that Council adopt a resolution entitled:

A Resolution Accepting Unappropriated Fund Balance and Appropriating the Funds to the General Fund Police Department Computer and Technology Line Item for Fiscal Year 2020/21.

**Resolution**

A Resolution Accepting Unappropriated Fund Balance and Appropriating the Funds to the General Fund Police Department Computer and Technology Line Item for Fiscal Year 2020/21.

**BE IT RESOLVED** by the Council of the Town of Windsor Virginia as follows:

Section 1. That the Town hereby accepts Unappropriated Fund Balance in the amount of \$25,748.79.

Section 2. That the sum of \$25,748.79 from the Unappropriated Fund Balance is hereby appropriated into the Police Department Computer and Technology Line Item of the Town's General Fund Operating Budget for Fiscal Year 2020/21 for the Lexipol policy service.

Section 3. That the Town Manager and the Chief of Police are hereby authorized and directed to do all things necessary to implement this award.

Section 4. This resolution shall be in effect on and after its adoption.

Adopted: April 20, 2021

TESTE:

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Town Clerk