

# Town of Windsor

## Memorandum

May 8, 2018

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List  
4/11/18 – 5/8/18

Ongoing Items

1. Municipal Campus
  - Project is on hold.
  
2. Route 460 sidewalks (Sidewalks in front of Town Property)
  - No update
  
3. Streetlight Requests
  - none
  
4. Town Patrols
  - Met with resident at 103 South Court Street 4/18
  - Visited Buckhorn Drive, Taylor, Old Suffolk Road, East Griffin, Bank Street, Courthouse Highway, Windsor Woods, North Court Street, Roberts Ave, Duke Street, Shiloh Drive.4/18
  
5. Streetlight Outages
  - None
  
7. VDOT
  - VDOT was notified again of our concerns with the Shiloh Drive pavement issue.
  
8. Church Street/Shiloh Drive Sidewalks
  - The Engineers are completing the 90% design drawings and 90% drainage documents.
  
9. Drainage Committee
  - I have spoken with our engineers about this. They are developing a scope of work and potential cost for doing a preliminary study.
  -
  
10. Business Visits/Calls
  - Met with president of Old Point National Bank 5/1/18
  
11. Civic Organization Meetings
  - None
  
12. Public Works Building
  - No Update
  
13. Railroad Crossings
  - Potholes have been patched, but we are still waiting for the repaving to happen.
  
14. Sewer Study
  - No update.