

Town of Windsor

Memorandum

October 14, 2014

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

I am enclosing the Action List for the Month of September.

Action List
9/9/14 – 10/14/14

New Items

1. Retreat
 - Discussion is still ongoing with the facilitator.
2. Replacement Sign
 - This item is on the agenda.

Ongoing Items

1. Route 460 sidewalks
 - The MOU has been adopted by IOW. We are holding on the project as directed by Council.
3. Streetlight Requests
 - The streetlight on Willie Roberts has been approved.
4. Town Patrols
 - 9/11 – Visited Holland Meadows, Lovers Lane, Duke Street, Virginia Ave, Randolph Ave, South Butler, South Johnson
5. Streetlight Outages
 - None
6. VDOT
 - Met with Residency Administrator on 8/5 to discuss issues throughout Town. Will bring back a report on several items once information is provided to me. – No update as RA was out town and no update has been received.
 - VDOT has been made aware of the manholes on Church Street that need attention.
 - The ditch beside Windsor Café has been cleared to increase visibility.
7. Church Street/Shiloh Drive Sidewalks
 - Exploring possible funding sources for this project as we prepare to proceed with engineering work.
8. Drainage Committee
 - Working to schedule a meeting in early November.
9. Business Visits/Calls
 - Visited Windsor Dry Cleaners 8/20
 - Visited Community Harvest Outreach 8/20
10. Post Office
 - There will be an update on this topic during the closed session.
11. Lover's Lane Bushes

- No Update

12. Civic Organization Meetings

- Spoke to the Men's Fellowship at the Windsor Christian Church on Sunday, October 5th.