

## Town of Windsor

### Memorandum

August 13, 2019

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Appropriation of Donated Funds

As you are aware, we put on a series of concerts every summer. This year Duke Automotive in Suffolk has been gracious enough to sponsor our concerts again this year in the amount of \$750. As such, we must appropriate these funds so that they may be spent for this purpose.

I have attached a resolution that will appropriate these funds for this purpose.

#### **Recommended Motion**

Move that Council adopt the enclosed resolution entitled:

A Resolution Appropriating The Sum Of \$750 In  
Donations Into The General Fund Operating  
Budget And Approving A Budget Amendment  
For Fiscal Year 2019-20

**Resolution**

A Resolution Appropriating The Sum Of \$750 In Donations Into The General Fund Operating Budget And Approving A Budget Amendment For Fiscal Year 2019-20

**WHEREAS**, The Town of Windsor has received donations in the amount of \$750 towards the summer concert series, and;

**WHEREAS**, The Town of Windsor must appropriate these funds so that they may be spent on their respective project;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$750 in donations, be, and the same hereby is, appropriated to the Town's General Fund Operating Budget for Fiscal Year 2019-2020:

Section 2. That the Other Events line item within the 2019-20 operating budget be amended to include these funds.

Section 3. This resolution shall be in effect on and after its adoption.

Adopted: August 13, 2019

TESTE:

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Town Clerk