

Town of Windsor

Memorandum

June 10, 2014

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

I am enclosing the Action List for the Month of May.

Action List
5/14/14 – 6/9/14

New Items

1. Lover's Lane Bushes – Attempting to work with the homeowner to determine if we can have the bushes removed.

Ongoing Items

1. Route 460 sidewalks
 - The MOU has been adopted by IOW. We are holding on the project as directed by Council.
3. Streetlight Requests
 - No new requests.
4. Town Patrols
 - 5/19 – Visited East Griffin Street, Taylor Ave, Bank Street, Beartrap Circle, Courthouse Highway, Hazelwood Park, Windsor Manor Park, Windsor Woods, North Court Street, Virginia Ave, Randolph Ave, Duke Street, Church Street, Holland Meadows, Lovers Lane, Roberts Ave.
5. Streetlight Outages
 - None
6. VDOT
 - VDOT has filled in the gaps along the recently paved streets with topsoil.
7. Church Street/Shiloh Drive Sidewalks
 - Preliminary engineering for this project is being considered for the upcoming budget.
8. Drainage Committee
 - Drainage committee has met. The committee is working to identify problem areas throughout town. Working with VDOT and volunteers to clean out ditch beside Windsor Café, and along Holland Drive.
9. Business Visits/Calls
 - Met with owner of Hardy's Towing (6/3)
 - Met with owner of Hardy's Florist (6/3)
 - Met with owner of C & K Brokerage, LLC (6/3)
10. Post Office
 - There will be an update on this topic during the closed session.