

Town of Windsor

Memorandum

March 12, 2019

TO: The Honorable Mayor and Town Council

FROM: Michael Stallings, Town Manager *MS*

SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
2/12/19 – 3/11/19

Ongoing Items

1. Streetlight Requests
 - None
2. Town Patrols
 - Hidden Acres, Route 460, Lovers Lane, Twin Circle (1 inoperative vehicle noted), Shiloh Drive (ditch repair needed), Holland Meadows, Sarahnell Lane, Butler Ave (2 inoperative vehicles noted), Johnson Ave, South Johnson Ave, Church Street (1 inoperative vehicle noted), Duke Street, Randolph, Virginia (1 inoperative vehicle noted), A Street, N. Court Street, Holland Drive (1 inoperative vehicle and 1 debris case noted), Holland Lane, Taylor Ave (1 inoperative vehicle case noted), Roberts Ave (2/27/19)
3. Streetlight Outages
 - BN71 460 at West N& W St
AO70 37 W Windsor Blvd
DL96 460 at Joyner Ave
JJ28 61 E Windsor Blvd
JJ48 65 E Windsor Blvd
JJ87 67 E Windsor Blvd
YP20 61 W Windsor Blvd
XL18 10160 Bank St
XL86 Maple Ln at Bank St (all reported 2/13)
4. VDOT
 - No Update
5. Church Street/Shiloh Drive Sidewalks
 - Project on schedule to go to bid in the spring of 2019.
6. Drainage Committee
7. Business Visits/Calls
8. Civic Organization Meetings
 - None
9. Public Works Building
 - No Update
10. Railroad Crossing
 - Reached out to Norfolk Southern to get an updated schedule for the work on the Bank Street crossing. Still have not received a response.
11. Windsor Town Center
 - We have had five rentals since January 1. We have 1 more scheduled for the end of March with several others scheduled out as far as October. To date we have brought in \$2,400 in rental fees. Total costs to support rentals to date is \$100 in part time labor expenses.
 - Parks and Recreation began staffing the building March 1. They have staff in the building M-F 12-8pm.