

## Town of Windsor

### Memorandum

January 12, 2016

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List  
12/8/15 – 1/11/16

New Items

Ongoing Items

1. Route 460 sidewalks (Sidewalks around Town Property)
  - I have not yet received any new information from the engineers.
3. Streetlight Requests
  - No new requests
4. Town Patrols
  - 12/30 Visited Windsor Woods, North Court Street, Duke Street, Virginia Ave, Randolph, Church Street, Lovers Lane, Twin Circle.
  - 1/4 – Visited East Griffin Street, Old Suffolk Road, Tayler Ave, Bank Street, Bear Trap Circle, Buckhorn Drive, Willie Roberts Ave.
5. Streetlight Outages
  - Several new streetlight outages have been reported.
6. VDOT
  - No update
7. Church Street/Shiloh Drive Sidewalks
  - We have received a cost estimate for these sidewalks. We are currently working to develop a potential funding scenario. We will have this item on the February agenda for discussion.
8. Drainage Committee
  - No update
9. Business Visits/Calls
  - 12/15 – Visited Southeastern Armament Company and met with the owner.
10. Civic Organization Meetings
  - None
11. Retreat
  - This item is on the agenda for discussion.