

Town of Windsor

Memorandum

March 11, 2014

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

I am enclosing the action list since the last Council meeting.

This is for your information.

Action List
2/11/14 – 3/11/14

New Items

1. Insurance Increases
 - I have received our health insurance renewal information. Our premiums are increasing 1.7% this year. I am very happy with this small rate of increase. I have attached a sheet that shows the monthly premiums for our health insurance for this current year and next year.
2. Fund Balance Set Asides
 - I have attached a spreadsheet that shows the current set asides that are in our General Fund Balance.

Ongoing Items

1. Paving Gaps
 - I received indication that VDOT will be filling the gaps with topsoil as soon as the weather permits. (1/23/14)
2. Route 460 sidewalks
 - I have completed the required MOU. It is on your agenda for approval.
3. Streetlight Requests
 - No new requests.
4. Town Patrols
 - 2/13 – Holland Meadows, Shiloh Drive
 - 3/5 – Visited East Griffin Street, Bank Street, Taylor Ave, Buckhorn Drive
5. Streetlights
 - We have reported several streetlight outages to Dominion Power. Our police officers will be doing a thorough check of the streetlights over the next several weeks.
6. VDOT
 - No new updates
7. Church Street/Shiloh Drive Sidewalks
 - Preliminary engineering for this project is being considered for the upcoming budget.
8. Drainage Committee
 - No Updates
9. Business Visits/Calls
 - Met with owner MAMAS Creative Sweets (3/5)
10. Post Office
 - This item is for discussion in closed session.

Health Insurance Premium Increase

<u>Plan</u>	<u>Existing Monthly Rate</u>	<u>New Monthly Rate</u>	<u>% Increase</u>
Single	\$ 523	\$ 532	1.70%
Dual	\$ 968	\$ 984	1.70%
Family	\$ 1,412	\$ 1,436	1.70%

Fund Balance Set Asides

<u>Purpose</u>	<u>FY11-12</u>	<u>FY12-13</u>	<u>FY13-14</u>	<u>Total</u>
Grant Funded Position	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Munis			\$ 36,000	\$ 36,000