

## Town of Windsor

### Memorandum

April 9, 2019

**TO:** The Honorable Mayor and Town Council

**FROM:** Michael Stallings, Town Manager

**SUBJECT:** Drainage Committee

As you are aware, Bowman Consulting recently completed their drainage study of the Town of Windsor. I have met with VDOT regarding their portion of the study, and they are currently working to address some of the issues identified in their right of way.

I reached out to the members of the drainage committee to have them review the results and recommend some next steps. Unfortunately, of the 4 members, one has moved out of Town, and one resigned due to health issues. As such, the committee has not met to discuss the drainage study.

It is my recommendation that Council revise the drainage committee to something similar to the Windsor Town Center Advisory Board structure. This would include two members of Council, and three citizens. The committee's next task will be to review the drainage study and prepare recommendations on how to move forward with addressing the identified drainage issues.

This is for Council's discussion and direction.