

## Town of Windsor

### Memorandum

April 8, 2014

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Action List

I am enclosing the Action List for the Month of March.

Action List  
3/12/14 – 4/8/14

New Items

1. Church Street Paving Patch
  - The hole in Church Street has been patched with asphalt.
2. Dog Ordinance
  - We have obtained ordinances from other jurisdictions and are reviewing them to determine a best approach for Windsor.

Ongoing Items

1. Route 460 sidewalks
  - The MOU is in the process of being adopted by Isle of Wight.
3. Streetlight Requests
  - No new requests.
4. Town Patrols
  - 3/19 – Visited Holland Meadows, Shiloh Drive, Lovers Lane
  - 3/27 – Visited Windsor Woods, East Griffin Street, Bank Street
  - 4/1 – Visited Hidden Acres, Windsor Woods, Windsor Manor, East Griffin Street, North Court Street, Duke Street
5. Streetlight Outages
  - We have reported several streetlight outages to Dominion Power. Our police officers will be doing a thorough check of the streetlights over the next several weeks.
6. VDOT
  - Meeting with Residency Administrator on 4/3 to discuss various issues around Town. Will be doing a driving tour of Town to point out drainage and other issues.
7. Church Street/Shiloh Drive Sidewalks
  - Preliminary engineering for this project is being considered for the upcoming budget.
8. Drainage Committee
  - No Updates
9. Business Visits/Calls
  - Met with owner of Country Boys BBQ (3/18)
  - Spoke with owner of Hardy's Towing (3/19)
10. Post Office
  - No Update.