

Town of Windsor

Memorandum

August 13, 2019

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Appropriation of Byrne JAG Block Grant Funds

We have been awarded a Byrne JAG Block Grant from the Department of Criminal Justice Services in the amount of \$2,469. We will be providing a match of \$237.36.

I have attached a memorandum from Chief Riddle requesting that Council accept the grant and explaining what the grant proceeds would be used for as well as the grant paperwork.

I have enclosed a resolution that would accept the grant and appropriate the grant funds and the match into the Police Department's equipment line item for the 2019-20 fiscal year.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Accepting A Grant Award From The Department of Criminal Justice Services Of The Commonwealth of Virginia And Appropriating The Grant Funds Along With The Required Local Match From The Unappropriated Fund Balance Of The General Fund To The Town's Operating Budget For Fiscal Year 2019-2020

Resolution

A Resolution Accepting A Grant Award From The Department of Criminal Justice Services Of The Commonwealth of Virginia And Appropriating The Grant Funds Along With The Required Local Match From The Unappropriated Fund Balance Of The General Fund To The Town's Operating Budget For Fiscal Year 2019-2020

BE IT RESOLVED by the Council of the Town of Windsor Virginia as follows:

Section 1. That the Town hereby accepts the grant award from the Department of Criminal Justice Services, grant number 2017-DJ-BX-0082 dated June 27, 2019, in the amount of \$2,469 for the Windsor Police Department.

Section 2. That the sum of \$2,469 in grant funds be, and the same hereby is, appropriated to the Police Department's Equipment Line Item in the General Fund Expenditure portion of the Town's Operating Budget for Fiscal Year 2019-2020 for implementation of this \$2,469 grant program.

Section 3. That the Town Manager is hereby authorized and directed to do all things necessary to implement this grant.

Section 4. This resolution shall be in effect on and after its adoption.

Adopted: August 13, 2019

A True Copy, Teste:

Town Clerk



WINDSOR POLICE DEPARTMENT
56 EAST WINDSOR BOULEVARD, P.O. BOX 307, WINDSOR, VIRGINIA 23487
PHONE: 757.242.6799 FAX: 757.242.0328



To: Virginia DCJS Grants Management
Michael Stallings, Town Manager

From: Chief R.D. Riddle *Riddle*

Date: 8/8/2019

Ref: JAG Grant 20-P3188LO17

We have been awarded a JAG grant from VA DCJS in the amount of \$2469.00. These funds will need to be allocated to our equipment line item and utilized to purchase the following items in the traditional law enforcement equipment category:

1. Aimpoint PRO - \$399.99
Vendor: Craig's Firearm Supply Inc.
2. Kustom Raptor RP-1 Dual K Band RADAR - \$1668.00
Vendor: Kustom Signals
3. Zak Tool 30" Halligan Entry Tool x 3 - \$638.37
Vender: Galls Inc.

Quotes are attached from the vendors for the items to be purchased using the JAG grant funds. The total price of equipment is \$2706.36. The remaining balance of \$237.36 left after the grant award funds are applied will be covered from the equipment line item of the police budget for FY 19-20.



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

June 27, 2019

Mr. Michael Stallings
Town Manager
Town of Windsor
P. O. Box 307
Windsor, VA 23487

RE: Local Law Enforcement Block Grant

Dear Mr. Stallings:

The Byrne Justice Assistance Grant Program (JAG) makes federal funds available to localities to help support their efforts to reduce crime and improve public safety. The Virginia Department of Criminal Justice Services has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. I am pleased to advise you that we are awarding your locality **\$2,469**, funded through federal grant **2017-DJ-BX-0082**. Your DCJS grant award number is **20-P3188LO17** and the project period for this program is **07/01/2019** through **06/30/2020**.

Enclosed you will find the Statement of Grant Award (SOGA) and Special Conditions documents, along with Reporting Requirements and Projected Due Dates. To indicate your acceptance of the award and conditions, please sign the SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. In order to complete the award acceptance, you must also provide information on how your locality will use the awarded federal funds. Instructions are attached.

In addition, please review your special conditions carefully as they include specific requirements about how your grant funds must be managed. DCJS is mandated to comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/SAM/>. Therefore, you must maintain a valid Data Universal Numbering System (DUNS) number (a unique nine-digit number used for identifying and

keeping track of entities receiving federal funds) and be registered in SAM to receive an award. For SAM registration assistance, please contact Lacey Payne at (804) 786-8003 or via email at Lacey.Payne@dcjs.virginia.gov.

Please provide copies of this Award Package to those contacts listed on your grant application. We will be happy to assist you in any way we can to assure your project's success. If you have any questions regarding this award, please contact your Grant Monitor, Jessica Rothenberg, at (804) 225-1847 or via email at jessica.rothenberg@dcjs.virginia.gov.

Sincerely,



Shannon Dion

Enclosures

Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

Byrne Justice Assistance Grant Statement of Award/Acceptance

Subgrantee: Windsor	DCJS Grant Number: 20-P3188LO17	Grant Start Date: 07/01/2019	
		Grant End Date: 06/30/2020	
Project Director	Project Administrator	Finance Officer	
Sgt. Arlis Reynolds <i>Col. Penney Riddle</i> Chief of Police Town of Windsor 56 East Windsor Blvd Windsor, VA 23487 areynolds@windsor-va.gov riddle@windsor-va.gov Phone No: (757) 242-6799	Mr. Michael Stallings Town Manager Town of Windsor P. O. Box 307 Windsor, VA 23487 mstallings@windsor-va.gov Phone No: (757) 242-4288	Ms. Christy Jernigan Town Treasurer Town of Windsor P. O. Box 307 Windsor, VA 23487 cnewsome@windsor-va.gov Phone No: (757) 242-4288	
TOTAL PROJECT	Federal	Subgrantee Cash Match	TOTAL
	\$2469		\$2469

Enter the amount of Federal funds you plan to spend in each category below. The total of Federal funds entered must equal the total of Federal funds awarded in this grant. Please round to the nearest dollar.

Purpose Areas	Federal Amount	Category
1. Law Enforcement		
a. Hiring	\$ N/A	# Current Officers _____
b. Overtime	\$ N/A	# Officers to Hire _____
c. Equipment:		# Current Support Personnel _____
(1) Traditional Law Enforcement Equipment	\$ 2469.00	# Support Personnel to Hire _____
(2) Information Technology	\$ N/A	Sworn <input type="checkbox"/> Civilian <input type="checkbox"/>
2. Prosecution & Courts	\$ N/A	
3. Prevention & Education	\$ N/A	
4. Corrections & Community Corrections	\$ N/A	
5. Drug Treatment	\$ N/A	
6. Planning, Education & Technology Improvement	\$ N/A	

*Please indicate your locality's DUNS # in the space provided. As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: *Michael Stallings*
 Authorized Official (Project Administrator)

Date: 7/31/19

Title: Town Manager

DUNS #: 0013790930000