

## Town of Windsor

### Memorandum

November 12, 2014

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Flag Pole Installation Costs

As directed, I have obtained a proposal for the installation of an 80 foot tall flag pole as well as the 20 foot by 30 foot flag to be flown on it. The proposal is from Easter Shore Flagpoles located in Queenstown, Maryland. The total cost, including installation, is \$18,702.00.

I have attached the proposal for your review and discussion. I have also included a chart that indicates the required flag pole size for each size flag.

Eastern Shore Flagpoles

6612 Ocean Gateway  
 Queenstown, MD 21658  
 (410)827-4456

# Estimate

Date	Estimate #
11/5/2014	5433Revised

<b>Name / Address</b>
Town of Windsor Michael Stallings, 757-242-4288 56 East Windsor Blvd. Windsor, VA 23487 mstallings@windsor-va.gov

<b>Project</b>

Description	Qty	Cost	Total
One 80" aluminum one, cone tapered, in ground flagpole. 80' exposed height x 12" butt dia x .375 wall thickness 88' overall height, Wind rating 105 MPH w/ 20'x30' flag		12,393.00	12,393.00T
Flagpole Includes: Gold anodized aluminum ball ornament Cast aluminum single revolving truck w/ pulley Single exterior polyester halyard Cast aluminum cleat Brass snap hooks w/ covers Spun aluminum flash collar Ground sleeve Satin finish			
Shipping		409.00	409.00
Installation		4,925.00	4,925.00
20x30 US Flag, Polyester (most durable)		975.00	975.00
OPTIONS: Internal halyard with winch and removable handle, add \$3,060.00 Anodized finish, add \$2,880.00			
HARDSCAPE, LANDSCAPE AND LIGHTING AVAILABLE. Out of State		0.00%	0.00
Thank you.		<b>Total</b>	\$18,702.00

Customer Signature \_\_\_\_\_

FLAGS.COM

(800) 858-8776  
(301) 404-4954

THE FLAG & FLAGPOLE EXPERTS

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Flag vs Pole Sizes

Flag	Proper Location for Display
12" x 18"	Boat
2' x 3'	House mounted flagpole
2 1/2' x 4'	House mounted flagpole
3' x 5'	House mounted or 20' flagpole
4' x 6'	25' flagpole
5' x 8'	30' flagpole
6' x 10'	35' flagpole
8' x 12'	40' flagpole
8' x 12'	45' flagpole
10' x 15'	50' flagpole
12' x 18'	60' flagpole
15' x 25'	70' flagpole
20' x 30'	80' flagpole

GUIDELINES FOR PURCHASING INDOOR FLAGS

Flag	Proper Pole Size
2' x 3'	6'
2 1/2' x 4'	6'
3' x 5'	7' or 8'
4' x 6'	9'
5' x 8'	12'

Note: If you wish to display your flag upon a wall please measure the desired wall space before placing your order. Also, flags with fringe will not hang correctly on a wall, instead we recommend the outdoor flag with header and grommets.

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DBA Flags.com

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Delray Beach, FL 33445

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Thursday, May 8, 2014