

Town of Windsor

Memorandum

March 10, 2020

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Appropriation of Lab Fees

As you know, construction in the second phase of the Holland Meadows subdivision is underway. As part of this, the developers were required to install new water lines and to have those lines tested. The Town pulls water samples from these lines and has them tested at the same lab we use for our own samples. The developer is required to pay the testing fees for these samples.

We have received reimbursements in the amount of \$2,940 for tests done in the second phase of Holland Meadows. As such, we need to appropriate these funds back into the State/Lab Fees line item of the Water Fund Operating Budget as this is where the testing fees were paid out of. I have enclosed a resolution that will appropriate these funds.

I recommend that Council adopt the enclosed resolution.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of \$2,940
In Collected Fees To The 2019-20 Water Fund
Operating Budget

Resolution

A Resolution Appropriating The Sum Of \$2,940
In Collected Fees To The 2019-20 Water Fund
Operating Budget

WHEREAS, the Town of Windsor has collected \$2,940 in water testing fees in the second phase of the Holland Meadows subdivision, and;

WHEREAS, these fees need to be appropriated into the State/Lab Fees line item in the Water Fund Operating Budget to replenish expended funds.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$2,940 in collected fees, be, and the same hereby is, appropriated to the State/Lab Fees line item within the Water Fund 2019-20 Operating Budget:

Section 2. This resolution shall be effective on and after its adoption.

Adopted: March 10, 2020

TESTE:

Town Clerk