

Town of Windsor

Memorandum

March 13, 2018

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Appropriation of Funds to Purchase Replacement Police Vehicle

As you can see from the attached memo from Chief Riddle, we recently had a police car that was involved in an accident. Due to the accident, the vehicle is being totaled by our insurance company. This will require us to purchase a replacement vehicle.

Chief Riddle has priced a replacement car and the required equipment. As you can see, the total cost for a new car and equipment is \$33,728. We will be receiving \$13,250 (\$13,500 minus our \$250 deductible) from VML for the damaged car. We recently received \$12,320 from the sale of the two surplus police vehicles. This gives us \$25,570, leaving \$8,158 to fully fund the purchase and outfitting of a new car.

It is my recommendation that Council appropriate the \$13,250 from VML, the \$12,320 from the sale of surplus property, and \$8,500 from the Unappropriated Fund Balance of the General Fund, into the Police Equipment line item for the purchase and outfitting of a new police car to replace the one that has been totaled.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of \$13,250 From VML Insurance, \$12,320 From The Sale Of Surplus Property, And \$8,500 From The Unappropriated Fund Balance Of The General Fund Into The General Fund Operating Budget And Approving A Budget Amendment For Fiscal Year 2017-18



WINDSOR POLICE DEPARTMENT
56 EAST WINDSOR BOULEVARD, P.O. BOX 307, WINDSOR, VIRGINIA 23487
PHONE: 757.242.6799 FAX: 757.242.0328



Interoffice Memorandum

To: Michael Stallings, Town Manager

From: R.D. Riddle, Chief of Police *[Signature]*

Date: 3/2/2018

Ref: Police Vehicle Replacement

As you are aware on 2/18/2018 at 0232 hours Windsor PD Vehicle# 1202 a 2012 Dodge Charger was struck in the rear by an impaired driver at the intersection of Route 258 and Route 460. Officer J.L. Harris sustained minor injuries in the crash and was treated and released from Obici Hospital and has since returned to work. The vehicle has been inspected by VML and has been declared a total loss. As a result of this accident we requesting funding to replace the totaled police vehicle in the fleet.

WPD would like to acquire a new unmarked 2018 Dodge Charger to replace the total loss vehicle. The two 2014 unmarked Dodge Chargers in the fleet will be transformed into marked vehicles and reassigned to patrol. This will place all of the older vehicles into reserve status. Estimated costs are shown below to complete the project.

1. IG Burton: 2018 AWD Dodge Charger Police Vehicle - \$23,728.00
2. Tint Plus: Window tinting, door wraps, decal application- \$2000.00
3. Tidal Wave Graphics: Police decals - \$1000.00
4. Atlantic Communications: Emergency Equipment - \$7000.00

VML will be issuing the Town a check for \$13,500.00 for the loss of the vehicle. VML has advised that we should submit the cost of stripping and installing emergency equipment at a later date as part of the claim. Should you have any additional questions please let me know.

Resolution

A Resolution Appropriating The Sum Of \$13,250 From VML Insurance, \$12,320 From The Sale Of Surplus Property, And \$8,500 From The Unappropriated Fund Balance Of The General Fund Into The General Fund Operating Budget And Approving A Budget Amendment For Fiscal Year 2017-18

WHEREAS, one of the Town police vehicles was involved in an accident and has been deemed a total loss, and;

WHEREAS, we received funds from VML Insurance to repair the police vehicle, and;

WHEREAS, these funds must be appropriated into the 2017-2018 General Fund operating budget along with funds from the sale of surplus property and funds from the Unappropriated Fund Balance of the General Fund to cover the cost of a replacement car, and;

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the following sums be appropriated into the 2017-18 General Fund Operating Budget:

- 1) \$13,250 from VML Insurance
- 2) \$12,320 from the sale of surplus property
- 3) \$8,500 from the Unappropriated Fund Balance of the General Fund

Section 2. That the General Fund Operating Budget for the Fiscal Year 2017-2018 be amended to include these funds in the Police Department expense line item Equipment.

Section 3. This resolution shall be in effect on and after its adoption.

Adopted: March 13, 2018

TESTE:

Town Clerk