

## Town of Windsor

### Memorandum

June 11, 2019

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Strategic Planning Session

As you are aware, we kicked off some strategic planning work earlier this year with a daylong strategic planning work session at the Windsor Town Center.

To continue that work, I have identified some dates with our facilitator for additional sessions as we move through this calendar year. Based off responses from Council, these dates work for the majority of Council.

Sessions will be held on the following dates:

June 21 – 9am – until early afternoon

Aug 28 – 9am – until early afternoon

Oct 30 – afternoon, possible joint with the citizen group

Dec 18 – 9am – until early afternoon.

The June 21 session will be held at Town Hall due to the summer camp program being held in the Town Center. All other sessions, unless notified otherwise, will be at the Windsor Town Center.

Agendas for each of the sessions will be provided ahead of the meetings.