

Town of Windsor

Memorandum

March 11, 2014

TO: The Honorable Mayor and Town Council

FROM: Michael Stallings, Town Manager *MS*

SUBJECT: Route 460 Sidewalks MOU

As you are aware, I have been working with Isle of Wight County to begin the preliminary engineering work for sidewalks down Route 460. There is currently \$42,000 in the County's Secondary Six Year Improvements Plan that is designated for this project. In order for us to use these funds, VDOT is requiring that we put a Memorandum of Understanding (MOU) in place between the Town of Windsor and Isle of Wight County.

I have drafted a MOU that satisfies VDOT's requirements. It has been reviewed by the Town Attorney as well as the Isle of Wight County Attorney. After the adoption of this MOU, I will continue working with IOW and VDOT on the preliminary engineering for this project.

I recommend that Council approve the enclosed MOU.

MEMORANDUM OF UNDERSTANDING

WHEREAS, the Town of Windsor wishes to pursue the design and installation of sidewalks along Route 460; and

WHEREAS, the County of Isle of Wight has provided \$42,000 through its Secondary Six Year Improvements Plan; and

WHEREAS, the Town of Windsor agrees to oversee and manage the project.

NOW, THEREFORE, the Town of Windsor and Isle of Wight County both agree that the Town of Windsor may proceed with the use of the funds designated for the Route 460 sidewalks in Isle of Wight County's Secondary Six Year Improvements Plan for the design and construction of sidewalks along Route 460.

WITNESS the following signatures.

TESTE:

Clerk, Board of Supervisors

APPROVED AS TO FORM:

County Attorney

ATTEST:

Clerk of Council

APPROVED AS TO FORM:

Town Attorney

ISLE OF WIGHT COUNTY

By: _____
Chairman
Board of Supervisors

Date

TOWN OF WINDSOR

By: _____
Mayor

Date