

Town of Windsor

Memorandum

October 9, 2018

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
9/11/18 – 10-9/18

Ongoing Items

1. Municipal Campus
 - Project is on hold.
2. Streetlight Requests
 - None
3. Town Patrols
 - Visited Beartrap Circle, Old Suffolk Road, East Griffin Street, Bank Street, North Court Street, Windsor Woods 9/20
 - Visited Lover's Lane, Twin Circle, Holland Meadows, Shiloh Drive, Duke Street, Virginia Ave, Randolph 9/27
4. Streetlight Outages
 - None
5. VDOT
 - No Update
6. Church Street/Shiloh Drive Sidewalks
 - Met with the County and Engineers on 8/23 to discuss progress of the project. Project on schedule to go to bid in the Spring of 2019.
7. Drainage Committee
 - Engineers have been on site and started their surveying work.
8. Business Visits/Calls
 - None
9. Civic Organization Meetings
 - None
10. Public Works Building
 - No Update
11. Railroad Crossing
 - Reached out to Norfolk Southern to get an updated schedule for the work on the Bank Street crossing. I am still waiting for a response.
12. Munis Costs
 - Since June 2016 we have paid Tyler Technologies \$95,706. We are working to break this down to determine how much of this is on the original contract and how much are add-ons. We are working with Tyler to ensure that we have an accurate breakdown.