

Town of Windsor

Memorandum

January 14, 2020

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Financial Software Conversion

At the December Town Council meeting, Council discussed the need to re-appropriate funds for the Munis conversion. At that time, Council tabled the adoption of the resolution until the January meeting due to issues with our personal property tax bills. At the time of this memo, everything appears to be on track to have the tax bills mailed before the January 14th Town Council meeting. IF that occurs, then I recommend that we move forward with adopting the enclosed resolution.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of
\$27,979 From The Unappropriated Fund Balance
Of The General Fund To The 2019-20 General
Fund Operating Budget

Resolution

A Resolution Appropriating The Sum Of \$27,979 From The Unappropriated Fund Balance Of The General Fund To The 2019-20 General Fund Operating Budget

WHEREAS, the Town Council of the Town of Windsor decided to proceed with the conversion of its financial software to Tyler Technologies Munis platform, and;

WHEREAS, the conversion to the Munis software will allow for easier use, more interaction between departments, and access to tax information by the general public, and;

WHEREAS, the Town had \$27,979 remaining in the 2018-19 Fiscal Year, and;

WHEREAS, these funds rolled over into the General Fund Fund Balance at the end of the 2018-19 Fiscal year, and must be appropriated to complete this project, and;

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$27,979 from the Unappropriated Fund Balance of the General Fund, be, and the same hereby is, appropriated to the Financial Software Upgrade line item in the 2019-20 General Fund Operating Budget:

Section 2. The Town Manager is hereby authorized and directed to continue to do all things necessary to complete this project.

Section 3. This resolution shall be in effect on and after its adoption.

Adopted: January 14, 2020

TESTE:

Town Clerk