Town of Windsor

Memorandum

November 8, 2016

TO:

The Honorable Mayor and Town Council

FROM:

Michael Stallings, Town Manager MS

SUBJECT:

Appropriation of DMV Grant Funds

Each year the Town applies for a Department of Motor Vehicles (DMV) grant. This grant provides funding for increased traffic safety enforcement. This year, the Town of Windsor has been awarded a grant in the amount of \$11,375.

The Town is required to provide a match of \$5,687.50. As with previous years, we will provide this match through in kind services such as use of our police cars and equipment.

Attached is a resolution accepting each grant and appropriating the funds into the General Fund portion of our operating budget. I recommend that Council adopt the enclosed resolution.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Accepting A Grant Award From The Department Of Motor Vehicles Of The Commonwealth Of Virginia For Traffic Safety Initiatives For The Windsor Police Department And Appropriating The Grant Funds To The General Fund Expenditures Of The Town's Operating Budget For Fiscal Year 2016-2017.



COMMONWEALTH of VIRGINIA

Richard D. Holcomb Commissioner

Department of Motor Vehicles 2300 West Broad Street

Post Office Box 27412 Richmond, VA 23269-0001

August 8, 2016

Rodney Riddle Interim Chief of Police Windsor Town 56 E. Windsor Blvd. Windsor, VA 23487

Dear Mr. Riddle:

Safety has been and will continue to be a high priority in Virginia's overall transportation system. The McAuliffe administration is committed to ensuring that safety is the highest priority in the development of the Commonwealth's multi-modal transportation system.

I am pleased to inform you that the highway safety project proposal(s) listed below has been approved for pass-through grant funding from the National Highway Traffic Safety Administration for Federal Fiscal Year (FFY) 2017.

Program Project ID# SC-2017-57362-7011 Project Title

Selective Enforcement - Speed

Amount Approved

\$11,375.00

The availability of funds under this grant is contingent upon two conditions: (1) the project director and the fiscal contact responsible for the financial management of your grant must attend a grantee workshop and (2) the release of federal funds to the Commonwealth. Your assigned grant monitor will be contacting you to provide the dates and locations for this mandatory training.

You will receive the project agreement(s), scope of work, special conditions, and project budget during the training session. As the recipient of a FFY 2017 grant award, it is important that you read and follow the information carefully. If you have any questions regarding the conditions, please contact the grant monitor assigned to your grant.

Thank you for your commitment and participation in improving highway safety. We look forward to the positive impact that your project will have on making our roadways safer. Should you have questions regarding this grant award, contact George Bishop, Deputy Commissioner, at George-Bishop@dmv.virginia.gov or by phone at (804) 474-2284.

Sincerely,

Richard D. Holcomb

RDH/sb

Grant Monitor Dwight Jenkins .

Phone: (804) 497-7100 TDD: 1-800-272-9268

Website: www.dmvNOW.com



HIGHWAY SAFETY GRANT AGREEMENT

Purpose:

Virginia's Highway Safety Program Subrecipients use this form to certify and assure that they will fully comply with

all terms of the Highway Safety Grant Agreement.

Instructions:

Subrecipients must read the contract, complete all applicable information on the first and last page, initial the

subsequent pages, and return all pages to the Department of Motor Vehicles.

This Highway Safety Grant Agreement is entered into between the Virginia Department of Motor Vehicles (hereinafter "Department"), 2300 West Broad Street, Richmond, Virginia 23220, and the following:

Subrecipient: Windsor Town	Federal Award Identification Number (FAIN): 18X9204020VA17
Project Title: Selective Enforcement - Speed	Project Number: SC-2017-57362-7011
CFDA#: 20.600	Grant Award Amount: \$11,375.00
CFDA Name: State and Community Highway Safety	Federal Funds Obligated: \$11,375.00 Total Federal Funds Obligated: \$11,375.00
Period of Performance:	Sounce of funds obligated to this award:
From October 1, 2016, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office	U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA)
(whichever is later) through September 30, 2017. Allow 21 days for the Department to complete its review and signature. FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2017.	Date of Award Letter from NHTSA: September 30, 2016

In performing its responsibilities under this Highway Safety Grant Agreement, the Subrecipient certifies and assures that it will fully comply with the following:

- Applicable Department regulations and policies and State and Federal laws, regulations, and policies
- · Statement of Work and Special Conditions and an Approved Budget, included with this Highway Safety Grant Agreement
- General Terms and Conditions, also included with this Highway Safety Grant Agreement

Subrecipient's signature below indicates that the Subrecipient has read, understands and agrees to fully comply with all terms and conditions of this Highway Safety Grant Agreement without alteration. This Highway Safety Grant Agreement (hereinafter "Grant Agreement"), consisting of this certification, the attached Statement of Work and Special Conditions, the attached General Terms and Conditions, the attached Project Budget, the Subrecipient's proposal and the letter awarding the grant to the Subrecipient constitutes the entire agreement between the Department and the Subrecipient, supersedes any prior oral or written agreement between the parties and may not be modified except by written agreement as provided herein. Where any conflict arises between terms, the following is the order of governance of one term over another: (1) applicable Department regulations and policies, except where superseded by Federal laws, regulations, or policies; (2) applicable State laws, regulations, and policies; (4) Statement of Work and Special Conditions; (5) General Terms and Conditions; (6) Project Budget; (7) Subrecipient's proposal; and (8) grant award letter. Subrecipient certifies that this grant does not include research and development.

Signature RECEIVED Name and Title of Authorized Approving Official (print) SEP 0 7 2016 Signature Signature



Department of Motor Vehicles

Grant Budget Lines

Date Run: 03- AUG- 2016

Catagoni	Ling Item Dage	Other	Individual Cost	Total Cost	Fed Fund Amount	Matching Funds
Category	Line Item Desc	Qty				
Personnel	Approx 325 hrs selective enforcement @ \$35.00/hr	325	35.00	11,375.00	11,375.00	0.0
Matching Funds	Fuel and Vehicle Maintenance	1	5,687.50	5,687.50	0.00	0.00

Resolution	No.	

Resolution

A Resolution Accepting A Grant Award From The Department of Motor Vehicles Of The Commonwealth of Virginia For Traffic Safety Initiatives For The Windsor Police Department And Appropriating The Grant Funds To The General Fund Expenditures Of The Town's Operating Budget For Fiscal Year 2016 - 2017

BE IT RESOLVED by the Council of the Town of Windsor Virginia as follows:

Section 1. That the Town hereby accepts the grant award from the Department of Motor Vehicles, grant number SC-2017-57362-7011, in the amount of \$11,375 for highway safety improvements for the Windsor Police Department.

Section 2. That the sum of \$11,375 from the Department of Motor Vehicles is hereby appropriated into the General Fund Expenditure portion of the Town's Operating Budget for Fiscal Year 2016 - 2017 for implementation of this grant award. This appropriation, combined with like kind services to account for a contribution of \$5,687.50 from the Town, provides a total award of \$17,062.50.

Section 3. That the Town Manager and the Chief of Police are hereby authorized and directed to do all things necessary to implement this grant.

Section 4. This resolution shall be in effect on and after its adoption.

Adopted:	November 8, 2016	
TESTE:		
Town Cle	rk	