

Town of Windsor

Memorandum

June 11, 2013

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Police Station Renovations – Change Order

As we discussed at a previous meeting, the contractor is proposing a change order for the renovations at the new Police Station. This change order would credit back the Town of Windsor \$20,493 for the security system and storm shield window covers.

The Town of Windsor will contract with the security company on its own for the installation of the security system.

I have attached a copy of the change order for your information.

I have included this item with the consent agenda due to Council having previously discussed this matter, and to get a formal vote on the acceptance of the change order.

J. R. Wills & Sons, Inc.

Request for Change Order No. 1

June 3, 2013

Town of Windsor
Attn: Mr. Michael Stallings
Project: Windsor Police Building

Description of Work:
Credit for Security System and Window Storm Shield

Credit for Security System	\$ (15,000.00)
Credit for Storm Shield	\$ (5,493.00)
TOTAL CHANGE ORDER #1	\$ (20,493.00)

Authorized Signature of Acceptance: _____

Date: _____

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