

## Town of Windsor

### Memorandum

November 12, 2014

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

# TOWN OF WINDSOR

Town Elected Officials  
Carita J. Richardson, Mayor  
Wesley F. Garris-Vice Mayor  
Clint Bryant  
Durwood V. Scott  
Greg Willis  
N. Macon Edwards, III  
Patty Flemming



Town Manager  
Michael R. Stallings, Jr.

Town Clerk  
Terry Whitehead

Town Attorney  
Wallace W. Brittle, Jr.

Established 1902

November 3, 2014

## Memorandum

**To: Michael Stallings, Town Manager  
Mayor and Town Council  
Planning Commission**

**From: Dennis Carney, Planning and Zoning Administrator**

**Subject: October 2014 Planning and Zoning Report**

**Zoning Permits:** There were seven Zoning Permits for the month of October. This is three more than we had in September of this year or October of 2013 (4 permits). The permits were for 2 permanent signs, a temporary sign, an accessory building, a driveway, a home occupation and a new business.

**Violations:** There were 4 new violation cases in October. This is significantly less than the 14 new cases in September and also much less than the 10 new cases in October 2013. The violations were for 2 inoperative motor vehicles and 2 signs. On a more positive note there were nine violation cases resolved in October. These cases involved 6 inoperative motor vehicles, 2 tall grass, and 2 "Other" case for junk and trash (one of these "Other" was "coupled" with an inoperative motor vehicle and thus the number discrepancy)..

**Planning Commission Activity:** The Planning Commission did not meet in October. However, in lieu of its normal Wednesday November 19, 2014 meeting at 7:00 p.m., it has agreed to meet with Town Council for a Joint Work-session on the Draft 2014 Comprehensive Plan which it has already approved. The work-session will be held earlier at 5:00 p.m. on the Wednesday November 19, 2014 date. The revised copy should have been received by both boards. If there are any questions about the document or the work-session, please contact me.

# MONTHLY REPORT PLANNING & ZONING

October 2014

	<u>October</u>	<u>FYTD</u>
<b>Number of Zoning Permits Issued:</b>	<b>7*</b>	<b>27*</b>
Residential New Construction:	0	2
Commercial New Construction:	0	0
Building Additions:	0	1
Accessory Buildings:	1	4
Signs:		
Temporary:	1	6
Permanent:	2	4
Fences:	0	3
Pools:	0	0
Decks:	0	0
Driveways:	1	1
Other:	2	6
<b>Notices of Violation:</b>	<b>4*</b>	<b>38**</b>
Inoperative vehicles:	2	21
Tall grass:	0	10
Signs:	2	4
Other:	3	6
<b>Number of Violation Cases Resolved:</b>	<b>9*</b>	<b>48**</b>
Inoperative vehicles:	6	26
Tall grass:	2	13
Sign	0	1
Other:	2	12

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

\*Some Zoning Permits include several accessory items but are delineated by item on this report.

\*\*The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations