

140

# TOWN OF WINDSOR

Town Elected Officials  
Carita J. Richardson, Mayor  
Clint Bryant-Vice Mayor  
Durwood V. Scott  
Greg Willis  
N. Macon Edwards, III  
Patty Fleming  
Tony Ambrose



Town Manager  
Michael R. Stallings, Jr.  
  
Town Clerk  
Terry Whitehead  
  
Town Attorney  
Wallace W. Brittle, Jr.

June 23, 2015

## Memorandum

To: Michael Stallings, Town Manager  
Honorable Mayor and Town Council

From: Dennis W. Carney, Planning and Zoning Administrator

Subject: Amendment of Town Code- Flood Plain District, Article III, §75-5 Areas included in District

**Issue:** On June 2, 2015, the Federal Emergency Management Agency (FEMA) notified the Town that a new Flood Insurance Study had been conducted. The new Flood Information Rate Map (FIRM) that are dated December 2, 2015 and presumably will come into effect on that date showed no changes to the flood prone areas within the Town (please see attached notice.. However, because three of the panels on those FIRM maps for Isle of Wight County had the Town on them, our ordinance needs to be amended to reflect the new date. This would keep the Town in accord with FEMA regulations and protect those with Flood Insurance if claims would ever need to be made.

**Facts:** Staff discussed the question with Mr. Wallace Brittle, the Town Attorney as to whether this required a public hearing. He indicated that because it is not a part of the Code where public hearings are required and the trivial nature of the matter that Council could approve the amendments without a public hearing. He also has reviewed the section and concurs that this is the best manner to address the matter

Staff also asked if the section could be written in such a way that future such changes could be made without revisiting the issue each time and amending the Ordinance. It was agreed that the following should be made. The current Ordinance reads as follows;

### §75-5 Areas included in District (second sentence)

... "The source of this delineation shall be the Flood Insurance Rate Map for the Town of Windsor, as prepared by the Federal Emergency Management Agency effective September 4, 2002."

The proposed revision would read;

... "The source of this delineation shall be the Flood Insurance Rate Map for the Town of Windsor, as prepared by the Federal Emergency Management Agency effective December 2, 2015 and any other such revised Flood Insurance Rate Maps or its successors that may be validly created by Federal Emergency Management Agency or relevant agencies in the future."

**Staff Recommendation:** The new maps indicate no changes to the previous maps and there are no residences or structures on the maps. The new maps should have no adverse effects on the citizens of Windsor. The revisions if approved would permit any future mapping to not require future amendments.