

Town of Windsor

Memorandum

October 13, 2015

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Surplus Property

At the last Council meeting we discussed the donation of one of our surplus police vehicles to the Windsor Volunteer Rescue Squad.

Council asked that we obtain a letter from Isle of Wight County regarding this donation. I have attached a letter from Jeff Terwilliger, Chief of Emergency Services for Isle of Wight regarding this donation.

I am also enclosing a resolution that would declare this vehicle as surplus and authorize the Town Manager to dispose of this vehicle in accordance with Town policy, in this case, donation of the vehicle to the Windsor Volunteer Rescue Squad.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Declaring Certain Non-fixed Assets
Surplus and Approving the Disposal of Said Assets.



Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

DEPARTMENT OF EMERGENCY SERVICES

September 9, 2015

Chief Riddle,

As a follow up to our conversation this afternoon, the Department of Emergency Services does not have an issue with Windsor's PD donation of a vehicle to the Windsor Vol Rescue Squad. The Squad remains responsible for operating costs associated with acquisition. If you need any additional information, please let me know. Thank you for your continued support of our Emergency Service agencies.

Sincerely,

Jeff Terwilliger
Chief of Emergency Services

P.O. Box 109
17130 Monument Circle
Isle of Wight, VA 23397
(757) 365-6308
FAX: (757) 357-3631
www.co.isle-of-wight.va.us

RESOLUTION

A Resolution Declaring Certain Non-fixed Assets
Surplus and Approving the Disposal of Said Assets.

WHEREAS, in order to assure that its capital assets are accounted, tracked, and disposed of properly, the Town Council of the Town of Windsor, Virginia has adopted a capital asset policy and surplus property policy; and

WHEREAS, the surplus property policy requires that Town Council, upon the recommendation of the Town Manager, shall declare all non-fixed assets that are no longer needed or used by the Town surplus; and

WHEREAS, the Town Manager has examined the below mentioned items and determined that they are no longer needed or used by the Town; and

WHEREAS, the Windsor Volunteer Rescue Squad has indicated that they are in need of a vehicle such as ours, and have indicated a desire to acquire the vehicle;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. The Town Council determines that the following items are no longer needed or used by the Town and are declared surplus:

1. 2008 Ford Crown Victoria Sedan VIN # 2FAHP71V78X132175 previously used by the Town's Police Department.

Section 2. The Town Manager is hereby authorized to donate said vehicle to the Windsor Volunteer Rescue Squad.

Adopted:

ATTEST:

Interim Town Clerk