

Town of Windsor

Memorandum

January 10, 2023

TO: The Honorable Mayor and Town Council

FROM: William G. Saunders, IV, Town Manager WGS/STJ

SUBJECT: Election of the Vice Mayor

Background

Actions required following the resignation of the Vice Mayor.

Specifics

With the resignation of Vice Mayor Willis effective December 31, 2022, election of a new Vice Mayor is required.

Per § 3.7 of the Town Charter: *...At the first meeting of the council in July* of each even-numbered year, the council shall elect from its members a vice-mayor who shall serve for a term of two years...* [*The July start of the Vice Mayor's term may be a holdover from when the town had May elections and was not revised in the Charter when elections were moved to November.]

Recommendation

Nominate/elect a Vice Mayor

Enclosures

None