

Town of Windsor

Memorandum

October 13, 2020

TO: The Honorable Mayor and Town Council

FROM: William G. Saunders, IV, Town Manager

SUBJECT: Appropriation of DMV Grant Funds

Each year the Town applies for a Department of Motor Vehicles (DMV) grant. This grant provides funding for increased traffic safety enforcement. This year, the Town of Windsor has been awarded a grant in the amount of \$15,750.00.

The Town is required to provide a match of \$7,875.00. As with previous years, we will provide this match through in kind services such as fuel for our police cars.

Attached is a resolution accepting each grant and appropriating the funds into the General Fund portion of our operating budget. I recommend that Council adopt the enclosed resolution.

Recommended Motion

Move that Council adopt the resolutions entitled:

A Resolution Accepting A Grant Award From The Department of Motor Vehicles Of The Commonwealth of Virginia For Traffic Safety Initiatives For The Windsor Police Department And Appropriating The Grant Funds To The General Fund Expenditures Of The Town's Operating Budget For Fiscal Year 2020/21.

Resolution

A Resolution Accepting A Grant Award From The Department of Motor Vehicles Of The Commonwealth of Virginia For Traffic Safety Initiatives For The Windsor Police Department And Appropriating The Grant Funds To The General Fund Expenditures Of The Town's Operating Budget For Fiscal Year 2020/21.

BE IT RESOLVED by the Council of the Town of Windsor Virginia as follows:

Section 1. That the Town hereby accepts the grant award from the Department of Motor Vehicles, grant number FSC-2021-51285-21285, in the amount of \$15,750.00 for highway safety improvements for the Windsor Police Department.

Section 2. That the sum of \$15,750.00 from the Department of Motor Vehicles is hereby appropriated into the General Fund Expenditure portion of the Town's Operating Budget for Fiscal Year 2020/21 for implementation of this grant award. This appropriation, combined with like kind services to account for a contribution of \$7,875.00 from the Town, provides a total award of \$23,625.00.

Section 3. That the Town Manager and the Chief of Police are hereby authorized and directed to do all things necessary to implement this grant.

Section 4. This resolution shall be in effect on and after its adoption.

Adopted: October 13, 2020

TESTE:

Town Clerk

HIGHWAY SAFETY GRANT AGREEMENT

RECEIVED
SEP 9 2020
S. MITCHELL

Purpose: Virginia's Highway Safety Program Subrecipients use this form to certify and assure that they will fully comply with all terms of the Highway Safety Grant Agreement.

Instructions: Subrecipients must read the contract, complete all applicable information on the first and last page, initial the subsequent pages, and return all pages to the Department of Motor Vehicles.

This Highway Safety Grant Agreement is entered into between the Virginia Department of Motor Vehicles (hereinafter "Department"), 2300 West Broad Street, Richmond, Virginia 23220, and the following:

Subrecipient: Windsor Town	Federal Award Identification Number (FAIN): 69A37519300004020VA0
Project Title: Selective Enforcement - Speed	Project Number: FSC-2021-51285-21285
CFDA Number: 20.600 CFDA Name: State and Community Highway Safety	Grant Award Amount: \$ 15,750.00 Federal Funds Obligated: \$ 15,750.00 Total Federal Funds Obligated: \$15,750.00
Period of Performance: From October 1, 2020, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office (whichever is later) through September 30, 2021. Allow 21 days for the Department to complete its review and signature. FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2021.	Source of funds obligated to this award: U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA) Date of Award Letter from NHTSA: September 30, 2020

In performing its responsibilities under this Highway Safety Grant Agreement, the Subrecipient certifies and assures that it will fully comply with the following:

- Applicable Department regulations and policies and State and Federal laws, regulations, and policies
- Statement of Work and Special Conditions and an Approved Budget, included with this Highway Safety Grant Agreement
- General Terms and Conditions, also included with this Highway Safety Grant Agreement

Subrecipient's signature below indicates that the Subrecipient has read, understands and agrees to fully comply with all terms and conditions of this Highway Safety Grant Agreement without alteration. This Highway Safety Grant Agreement (hereinafter "Grant Agreement"), consisting of this certification, the attached Statement of Work and Special Conditions, the attached General Terms and Conditions, the attached Project Budget, the Subrecipient's proposal and the letter awarding the grant to the Subrecipient constitutes the entire agreement between the Department and the Subrecipient, supersedes any prior oral or written agreement between the parties and may not be modified except by written agreement as provided herein. Where any conflict arises between terms, the following is the order of governance of one term over another: (1) applicable Department regulations and policies, except where superseded by Federal laws, regulations, or policies; (2) applicable State laws, regulations, and policies, except where superseded by Federal laws, regulations, or policies; (3) applicable Federal laws, regulations, and policies; (4) Statement of Work and Special Conditions; (5) General Terms and Conditions; (6) Project Budget; (7) Subrecipient's proposal; and (8) grant award letter. **Subrecipient certifies that this grant does not include research and development.**

SIGNATURES OF AUTHORIZED APPROVING OFFICIALS

For Subrecipient:

RODNEY D. RIDGLE, CHIEF OF POLICE
Name and Title of Project Director (print)

[Signature] 9/3/20
Signature Date

Subrecipient's DUNS Number 001379093

Does your locality/legal entity expend \$750,000 or more annually in total federal funds? (check one) Yes No

WILLIAM G. SAUNDERS II, TOWN MANAGER
Name and Title of Authorized Approving Official (print)

[Signature] 09-03-2020
Signature Date

For Virginia Department of Motor Vehicles:

John Saunders
Director, Virginia Highway Safety Office (print)

[Signature] 9-14-2020
Signature Date



Department of Motor Vehicles
Grant Budget Lines

Date Run: 10-JUL-2020

FSC-2021 - 51285 - 21285 - Windsor Town

PM: Dwight Jenkins

Project Director Initials

W

Date 9/3/20

Category	Line Item Desc	Qty	Individual Cost	Total Cost	Fed Fund Amount	Matching Funds
Personnel	450 hours @ \$35/hr. Selective Enforcement Overtime	450	35.00	15,750.00	15,750.00	0.00
Matching Funds	Vehicle fuel and maintenance	1	7,875.00	7,875.00	0.00	7,875.00
Total:			23,625.00	15,750.00	7,875.00	