

**Town of Windsor Septic Pump-Out Program  
Compliance Form**

**Fill out all of the information requested on this page and return it to the Town of Windsor,  
C/O Planning and Zoning Administrator, PO Box 307, Windsor, Virginia 23487.**

Property Owner Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ (optional)  
Physical Address of Property with an On-site Septic System (if different from the above)  
Physical Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Tax Map Parcel No. \_\_\_\_\_

Tax map parcel data appears on the front page of the notification letter.

1. Is there a septic system located on your property? \_\_\_\_ Yes \_\_\_\_ No  
**If the answer is NO, stop here, sign and date the form, and return it to the Planning and Zoning Administrator.**
  
2. Is there more than one septic system located on your property? \_\_\_\_ Yes \_\_\_\_ No  
**If the answer is YES, make copies of this form and fill out one copy for each system. Additional copies of this form also can be obtained from the Planning and Zoning Administrator.**
  
3. Date of most recent Septic Pump-Out: \_\_\_\_\_  
**Please attach a copy of the pump-out receipt or other acceptable documentation from the sewage handler who performed the pump-out.**
  
4. Has a septic tank effluent filter been installed? \_\_\_\_ Yes \_\_\_\_ No  
**If the answer is YES, then provide a copy of a receipt from the contractor showing the date when the device was installed. Septic systems with effluent filters require pump-outs only once every seven (7) years.**

I certify that all information provided on these forms as requested by the Town of Windsor is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Property Owner  
Or Responsible Party

\_\_\_\_\_  
Date