

Town of Windsor

Memorandum

November 10, 2020

TO: The Honorable Mayor and Town Council
FROM: William G. Saunders, IV, Town Manager
SUBJECT: Capital Projects Update

Public Works Building

Since my last report, much of the electrical and plumbing have been installed and other interior work is underway. Two Change Orders have been authorized: Change Order #5 for additional structural support around the windows and Change Order #6 for the extension of electrical and plumbing fixtures to accommodate additional appliances. The project is still under budget.

Duke Street & Virginia Avenue Water Main Replacement

The plans had been completed for these projects when it was determined that the entirety of the project could not be performed within the VDOT right-of-way and that some private easements would have to be obtained. Bowman Consulting is currently drawing up easement plat exhibits for these areas.

Shiloh Drive Sidewalk

The issue of the storm water sheet flowing across the sidewalk, diagonally across from Sarah Nell Lane was improved by re-grading the area and the installation of a yard inlet and underdrain. The lack of shoulder and impromptu concrete headwall near Butler Avenue were improved by the extension of the culvert pipe and additional fill over the pipe in that area. The project is going to be closed out with a one year warranty period from the contractor. The project was under budget and the Town should receive approximately \$24,000 of its match back.