

# Town of Windsor

## Memorandum

October 13, 2020

**TO:** The Honorable Mayor and Town Council  
**FROM:** William G. Saunders, IV, Town Manager  
**SUBJECT:** Capital Projects Update

### **Public Works Building**

Since my last report, the footings and foundation of the building have been poured, the frame has been constructed, and most of the exterior sheathing has been installed on the walls. There has been a new change order (Change order #4) for data infrastructure that was not originally included in the plans. The project is still on budget.

### **Duke Street & Virginia Avenue Water Main Replacement**

The plans had been completed for these projects when it was determined that the entirety of the project could not be performed within the VDOT right-of-way and that some private easements would have to be obtained. Bowman Consulting is currently drawing up easement plat exhibits for these areas.

### **Shiloh Drive Sidewalk**

A change order has just been approved by VDOT for the improvement of a couple of issues of with the sidewalk that were not anticipated or called out in the original plans. One issue is the storm water sheet flowing across the sidewalk, diagonally across from Sarah Nell Lane. The other is the lack of shoulder and impromptu concrete headwall near Butler Avenue.

It is anticipated that the work related to the change order and a final walk through will be completed by the end of October.