

# Town of Windsor

## Memorandum

May 30, 2023

**TO:** The Honorable Mayor and Town Council  
**FROM:** William G. Saunders, IV, Town Manager *WGS IV*  
**SUBJECT:** Police Vehicle Acquisition Resolution – 2023 F-150 Responder

### Background

The acquisition of two (2) new police vehicles through the Virginia ARPA Law Enforcement Equipment Grant Program.

### Specifics

The Commonwealth of Virginia has initiated a special Law Enforcement Grant from unspent ARPA funds. The Town of Windsor qualifies for \$153,000 for the purchase of appropriate equipment that can have the effect of suppressing violent crime in the community. The equipment planned for purchase was approved on May 11, 2023.

At the March 14, 2023 Council meeting, a budget appropriation was adopted to purchase and outfit a Ford Expedition that came available. The second vehicle, a Ford F-150, was not in stock.

A 2023 Ford F-150 Responder #NT235100, is currently in stock and on hold. It was one of a lot purchased under state contract by the City of Chesapeake, of which they did not take delivery. This vehicle would replace the oldest vehicle in the fleet, a 2017 Dodge Charger. The total cost of the vehicle purchase, including the outfitting of the vehicle, is \$58,062.80. The cost estimate for this vehicle in the grant application was \$4,965.48 lower than the actual cost, so that amount will not be subject to reimbursement by the grant.

The purchase of these vehicles is recommended to be made from unappropriated ARPA funds until such time as they are reimbursed by the grant.

### Recommended Action

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of \$58,062.80 From The American Rescue Plan Act Unappropriated Fund Balance Of The General Fund And Approving A Budget Amendment For Fiscal Year 2023 For The Purchase And Outfitting Of A 2023 Ford F-150 Police Vehicle.

**Resolution**

A Resolution Appropriating The Sum Of \$58,062.80 From The American Rescue Plan Act Unappropriated Fund Balance Of The General Fund And Approving A Budget Amendment For Fiscal Year 2023 For The Purchase And Outfitting Of A 2023 Ford F-150 Police Vehicle.

**WHEREAS**, one of the Town police vehicles, a 2017 Dodge Charger, is due for replacement and a suitable replacement is currently available; and

**WHEREAS**, the Town qualifies for American Rescue Plan Act Police Equipment Grant funds from the Commonwealth of Virginia to replace the police vehicle and reimburse the purchase and outfitting costs; and

**WHEREAS**, these funds shall be appropriated from American Rescue Plan Act Fiscal Year 2023 Unappropriated Fund Balance in the General Fund Operating Budget to purchase and outfit a 2023 Ford Expedition police vehicle.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$58,062.80 be appropriated from ARPA Fiscal Year 2023 Unappropriated Fund Balance in the General Fund Operating Budget to purchase and outfit a 2023 Ford Expedition police vehicle; and

Section 2. That the General Fund Operating Budget for the Fiscal Year 2023 be amended to include these funds in the Police Department expense line item Equipment.

Section 3. That these actions are being undertaken in order to qualify for reimbursement by the American Rescue Act Police Equipment Grant funds from the Commonwealth of Virginia.

Section 4. This resolution shall be in effect on and after its adoption.

Adopted: May 30, 2023

TESTE:

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Town Clerk