

# Town of Windsor

## Memorandum

January 10, 2023

**TO:** The Honorable Mayor and Town Council

**FROM:** William G. Saunders, IV, Town Manager WGS/IV

**SUBJECT:** Appointment of Councilmembers to the Windsor Town Center Advisory Board

### Background

Action required due to vacancies on the Windsor Town Center Advisory Board.

### Specifics

The recent resignation of Vice Mayor Willis and Councilwoman Blankenship's term lapsing, have created two (2) positions for the appointment of Councilmembers on the Windsor Town Center Advisory Board (WTCAB).

Per Article 3 of the WTCAB Bylaws:

- 1) The WTCAB shall be made up of not more than 5 members to be made up of two (2) Councilmembers, two (2) Citizens, and the Windsor Town Center Manager.*
- 2) Each member shall be appointed by the Windsor Town Council.*
- 3) Members shall serve for a term of two (2) years.*

### Recommendation

Make appointments to WTCAB

### Enclosures

None