

Town of Windsor

Memorandum

April 14, 2015

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Clint Bryant-Vice Mayor
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Fleming
Tony Ambrose



Established 1902

April 2, 2015

Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis Carney, Planning and Zoning Administrator

Subject: March 2015 Planning and Zoning Report

Zoning Permits: In March, there were thirteen Zoning Permits. This is more than double the six permits in February of this year and the six permits in March of 2014. The permits ran the gamut of categories; four new residences (three were replacement manufactured homes), a permanent and a temporary sign, two new businesses, a residential addition, a rear deck, an attached carport, a detached garage and a utility building, all constituted the activity for the month.

Violations: Also on a positive note, there were only five new violation cases in March. This is an increase from the two in February but substantially less than the nine in March of 2014. The violations were all for inoperative motor vehicles. Also on a positive note, six violation cases were resolved, all of which were for inoperative motor vehicles and one was for junk and trash.

Planning Commission Activity: The Planning Commission met and was briefed again on the status of the U.S. Route 460 Bypass project and also on the Mural Project/Youth Arts initiative. The Girl Scout Troop 1105 has been invited to attend the April 22, 2015 Planning Commission meeting to give their impressions of the project and how it will assist the Town's economic development and beautification. This will be the next Planning Commission meeting.

Other: Staff has learned that the grant application for the Windsor Community Mural project with the Virginia Commission for the Arts was not funded. Because the Mural project will be beginning and be substantially completed prior to the grant period in July, the Arts Commission could not fund it. The Girl Scout Troop is looking to private donations and other avenues to fund the artist. We were informed by the Arts Commission of future grant categories for subsequent years should the project opportunities arise.

MONTHLY REPORT PLANNING & ZONING

March 2015

	March	FYTD
Number of Zoning Permits Issued:	13*	63*
Residential New Construction:	4	13
Commercial New Construction:	0	0
Building Additions:	2	4
Accessory Buildings:	2	7
Signs:		
Temporary:	1	9
Permanent:	1	10
Fences:	0	12
Pools:	0	0
Decks:	1	3
Driveways:	0	1
Other:	2	12
Notices of Violation:	5*	62**
Inoperative vehicles:	5	41
Tall grass:	0	10
Signs:	0	6
Other:	0	9
Number of Violation Cases Resolved:	6*	74**
Inoperative vehicles:	6	46
Tall grass:	0	13
Sign	0	4
Other:	1	15

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations