

Town of Windsor

Memorandum

July 8, 2025

TO: The Honorable Mayor and Town Council

FROM: Cheryl McClanahan, Treasurer *ccm*

SUBJECT: Appropriation of 4th of July Sponsor Donations

We have received funds in the amount \$500.00 for sponsor donations for the 4th of July. As such, we must appropriate to the 2024-2025 General Fund Operating Budget for Revenue and 4th of July expense line item.

Recommended Motion

Move that Council adopt a resolution entitled:

A Resolution for Appropriating The Sum Of
\$500.00 to The General Fund Operating Budget
For Fiscal Year 2024-2025 for Revenue and any
Expense for the 4th of July.

Resolution No. _____

Resolution

A Resolution for Appropriating The Sum Of
\$500.00 to The General Fund Operating Budget
For Fiscal Year 2024-2025 for Revenue and any
Expense for the 4th of July.

WHEREAS, the Town of Windsor has received money for the 4th of July Celebration
and;

WHEREAS, Council wishes to appropriate funds to 4th of July line item of the General
Fund to cover any expenses related to the 4th of July event, and;

WHEREAS, these funds must be appropriated and, the budget amended.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor,
Virginia as follows:

Section 1. That the sum of \$500.00 is hereby appropriated to the 2023-2024 General
Fund Operating Budget for Revenue and 4th of July expense line item is amended accordingly:

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: July 8, 2025

TESTE:

Town Clerk