

**Minutes
Windsor Town Council Meeting
Town Hall
May 29, 2025**

The Windsor Town Council met in a special session on May 29, 2025, at 7:00 p.m. in the Council Chamber of the Windsor Town Hall, Windsor, Virginia. Mayor George Stubbs was present, and he called the meeting to order. Mayor Stubbs asked those in attendance with cell phones to please silence them. Kelly Kuhns, Town Clerk, recorded the minutes. William G. Saunders, IV, Town Manager, and Cheryl McClanahan, Treasurer, were present.

Council members present: David T. Adams
 Edward (Gibbie) Dowdy
 Marlin Sharp

Council members absent: J. Randy Carr, Vice Mayor
 Jake Redd
 Walter Bernacki

Councilman Sharp delivered the invocation, and Councilman Dowdy led the Pledge of Allegiance.

Approval of Agenda

Councilman Sharp made a motion to approve the agenda as presented. Councilman Dowdy seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

Public Hearings

Public Hearing – FY2025-26 Budget

Mayor Stubbs stated that there is a public hearing for the FY2025-26 Budget.

Mayor Stubbs opened the public hearing to receive public comment on the proposed Fiscal Year 2025-26 Budget of the Town of Windsor.

Hearing no comments, Mayor Stubbs closed the public hearing.

Public Hearing – FY2025-26 Budget and CIP Adoption Ordinance

Mayor Stubbs stated that there is also a public hearing for the FY2025-26 Budget and CIP Adoption Ordinance.

Mayor Stubbs opened the public hearing to receive public comment on the proposed Fiscal Year 2025-26 Budget and Fiscal Year 2026-30 Capital Improvement Plans of the Town of Windsor.

Hearing no comments, Mayor Stubbs closed the public hearing.

There were no further comments from Council.

FY2025-26 Budget and CIP Review

Mr. Saunders said that following the review of the draft FY26 Budget and Capital Improvement Plans (CIP) at the May 13, 2025, Town Council meeting, further amendments have been made to the budget and CIP drafts.

Mr. Saunders reviewed the following outlined changes since the May 13, 2025, Council meeting:

General Fund Budget

Expenditures – Municipal Building Roof increased by \$95,000.
Revenues – Fund Balance increased \$95,000.

Capital Improvement Plan

General – Municipal Building Roof increased by \$95,000.
Water – No changes.

Water Fund Budget

No changes.

Public Hearings

Public hearings on the tax and water rates for FY26 will be held at the regular Town Council meeting on Tuesday, June 10, 2025.

Councilman Dowdy stated that the work for Windsor Station is moving along and asked if the town has started to estimate revenue that will be received from the development.

Mr. Saunders said that revenue predictions for the Windsor Station development will likely begin in FY26.

There were no further comments or questions from Council.

Adjournment

Councilman Adams made a motion to adjourn. Councilman Sharp seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #2.

The meeting adjourned at 7:10pm.

George Stubbs, Mayor

Kelly Kuhns, Town Clerk

TOWN OF WINDSOR
RECORD OF
COUNCIL VOTES

Council Meeting Date May 29, 2025

Motion #	Dowdy ✓	Sharp ✓	Redd	Bernacki	Carr	Adams ✓	Stubbs ✓
1	Y	Y				Y	
2	Y	Y				Y	
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Kelly Kuhn, Clerk