

Town of Windsor

Memorandum

April 22, 2025

TO: The Honorable Mayor and Town Council

FROM: William G. Saunders, IV, Town Manager WGS W

SUBJECT: Windsor Economic Development Authority Appointments

Background

The Economic Development Authority (EDA) has vacant positions.

Specifics

As you are aware, the Economic Development Authority typically nominates potential directors, and the Town Council appoints them.

The Authority is made up of seven directors who meet the following criteria: *'5 Members consisting of either being a resident of Town of Windsor, or representative of a business located within the Town of Windsor and reside in Isle of Wight County, 1 member of Town Council, 1 member of Planning Commission.'*

Currently, there are four open positions on the EDA; three of which should consist of either being a resident of Town of Windsor, or a representative of a business located within the Town of Windsor and reside in Isle of Wight County, and one, a member of the Planning Commission.

At the March 11, 2025, Town Council meeting, the Council's liaison to the EDA recommended four individuals for appointment, who had filled out talent bank forms which noted their desire to serve on the EDA.

For the April 23, 2025, Planning Commission meeting, the Council's liaison to the Planning Commission has placed recommendation of an EDA nominee from the Planning Commission on the agenda.

Recommended action

For Council's consideration

Enclosures

(4) Talent Bank Forms