

## Town of Windsor

### Memorandum

April 8, 2025

\*\*\*LATE ITEM\*\*\*

**TO:** The Honorable Mayor and Town Council  
**FROM:** William G. Saunders IV, Town Manager  
**SUBJECT:** Budget Amendment – Caboose Relocation

#### Background

The Town Council authorized the relocation of the N&W caboose.

#### Specifics

At their February 11, 2025, meeting, the Windsor Town Council authorized contracting with Barnhart Crane & Rigging to relocate the caboose. The original bid price was \$8,350.00 to accomplish the relocation.

The caboose was not loaded onto a lowboy trailer as intended, but placed on a flatbed, due to an unexpected kingpin configuration on the caboose. This necessitated an amended oversize load permit, which put the move off until the following Saturday. Due to this, an extra day beyond the estimate was required for the crane and five employees.

Barnhart has billed for an additional \$4,000 for the extra man hours to accomplish the move. They did, however, waive the overtime rates for the Saturday move, as well as the crane cost for the additional day, which would have been another \$6,290.00.

In this regard, I am enclosing a resolution for your consideration to authorize the expenditure of an additional \$4,000.00 from the Contingency Expenditure Line Item of the General Fund for the relocation of the caboose.

#### Enclosures

Resolution

#### Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution to Amend the Town of Windsor FY25 Budget by the Expenditure of an additional \$4,000 from the Contingency Expense Line Item of the General Fund to Barnhart Crane & Rigging.

## Remit To Address:

Dept. 1906, P.O. Box 2153  
Birmingham, AL 35287-1906  
Phone: (901) 775-3000



Town of Windsor Locks  
50 Church Street  
Windsor Locks, CT 06096  
UNITED STATES OF AMERICA (THE)

Invoice: **63814 - CD99284776**  
Invoice Date: Friday, April 4, 2025  
Customer: Town of Windsor Locks  
Order No: C237823  
Project No: PR146035  
Project Site: 25001335  
5637 Shoulders Hill Road  
Suffolk, VA 23435

Salesperson: Jake Auten

Terms: Net Due in 30 Days

Due Date: 05/04/25

Customer P.O. No: 25-05

Work Performed: Train relocation on 3/27 & 3/29.

Date	Description	Qty	Unit Meas	Price	Tax %	Total (Excl Tax)
03/27/25 - 03/27/25	Commercial Terms	1	EA	\$ 8,350.00	0 %	\$ 8,350.00
03/29/25 - 03/29/25	Additional Manpower	1	EA	\$ 4,000.00	0 %	\$ 4,000.00

**Sub Total Amount \$ 12,350.00**

**Total Exclusive Tax \$ 12,350.00**

**Total Tax \$ 0.00**

**Invoice Amount to Pay \$ 12,350.00**

**Total Invoice Amount to Pay \$ 12,350.00**

THANK YOU FOR YOUR BUSINESS

**RESOLUTION**

A Resolution to Amend the Town of Windsor FY25  
Budget by the Expenditure of an additional \$4,000  
from the Contingency Expense Line Item of the  
General Fund to Barnhart Crane & Rigging.

**BE IT RESOLVED** by the Council of the Town of Windsor Virginia as follows:

Section 1. That the Town of Windsor hereby transfers funds from the Contingency Expense Line Item of the General Fund to Barnhart Crane & Rigging in the amount of \$4,000.

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: April 8, 2025

ATTEST:

Kelly Kube  
Town Clerk