

TOWN OF WINDSOR

Conditional Use Permit



Established 1902

Planning and Zoning
Administrator
(757)242-4288

Property Owner(s) _____ Owners Ph.# _____

Owners Mailing Address _____

Owners E-Mail _____

Applicant (if different from Owner) _____ Ph# _____

Applicant's Address _____

E-Mail _____

Agent-Correspondence should be sent to _____

Address/location of Subject Property _____

Tax Map Number _____ Zoning District ____ Parcel Size _____ Street Frontage _____

Are there proffered conditions on this property (if so please submit a set of the proffers)?
Yes ___ No ___

Proposed Conditional Use Permit _____

Section of Land Use Ordinance _____

If more space is needed than provided for Questions 1-10, please write a separate narrative answering the questions and annotate the questions with "See Attached".

1. Describe the effect of this request on adjacent properties, the neighborhood and the Town in general. Include information concerning effects on public schools, traffic, existing and future developments, public utilities, etc. _____

2. Describe any noise, odor or traffic that the proposed Conditional Use will create or generate and what measures are being taken to mitigate or minimize its adverse effects. _____

3. Describe any existing Zoning Permits, Conditional Use Permits or Variances previously granted for this property.

4. Is this request in general accord with the current Town of Windsor Comprehensive Plan? _____ If no, is a Comprehensive Plan revision being submitted concurrently with this application? _____

(Please submit a siteplan of the proposed conditional use permit including any new proposed and existing structures, streets, driveways and any other amenities that are present or to be constructed on the property, including structures or streets/driveways to be removed or moved. **An application is not considered to be complete without such a siteplan.**)

5. If the property is vacant or if new structures are envisioned, what types (and sizes) of structures and how many such structures will be constructed for this Conditional Use Permit (please provide what the proposed structures will look like)? _____

6. Number of Parking Spaces Required and how many are being provided? _____

7. Are there Chesapeake Bay Resource Protection Areas on the property? _____

8. Was a Traffic Impact Analysis (TIA) required for this Request? _____ If yes, has the Virginia Department of Transportation (VDOT) approved/commented upon it? _____

(If required and VDOT has not approved it, the application cannot proceed until this review is completed) (Please include a copy of the TIA and VDOT's response with this application and provide an explanation of how VDOT's comments are being addressed.)

9. Are there adequate water and sewer facilities to serve the proposed use that would follow this rezoning (if not, how will these facilities be provided)? _____

10. What are the properties zoned, and what is the use of the properties on the land adjacent to the subject property?

NORTH- Zoning _____ Use(s) _____

SOUTH- Zoning _____ Use(s) _____

EAST- Zoning _____ Use(s) _____

WEST- Zoning _____ Use(s) _____

I/WE HAVE READ THIS COMPLETED APPLICATION, UNDERSTAND ITS INTENT AND FREELY CONSENT TO ITS FILING. THE INFORMATION PROVIDED IS ACCURATE TO THE BEST OF MY/OUR KNOWLEDGE. I UNDERSTAND THAT THE TOWN MAY APPROVE OR DENY THE REQUEST FOR WHICH I AM APPLYING. FURTHERMORE, I GRANT PERMISSION TO THE PERSONNEL OF THE TOWN AND OTHER AGENTS OF THE TOWN OF WINDSOR AND ANYOTHER AUTHORIZED GOVERNMENT AGENCY TO ENTER THE PROPERTY AND MAKE SUCH INVESTIGATIONS AS THEY DEEM NECESSARY TO EVALUATE THE REQUEST.

Name _____
(Print) Signature (Applicant) _____
(owner / contract purchaser / authorized agent – please circle one) Date _____

NOTARY: COUNTY OF _____ STATE OF _____
Subscribed and sworn to me on the _____ day of _____, of the year
_____. My Commission expires on _____. Notary Public Signature:
_____ Stamp:

STAFF USE ONLY- DO NOT WRITE IN THIS AREA
Fee Paid _____ Date _____ Accepted by Signature/Title _____

Comments _____

