

Town of Windsor

Memorandum

May 12, 2015

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
4/14/15-5/12/15

New Items

Ongoing Items

1. Route 460 sidewalks
 - I will be discussing this with VDOT regarding sidewalks around the Town lot beside the Police Station.
3. Streetlight Requests
 - None
4. Town Patrols
 - 3/11 – visited Windsor Woods, Windsor Manor, Hazelwood, North Court Street, Old Suffolk Road, East Griffin Street, Randolph, Virginia, Duke Street
 - 3/20 – Visited Holland Meadows, Lover’s Lane, Duke Street, Randolph, Virginia Avenue, East Griffin Street, North Court Street, Twin Circle
 - 4/6 – Visited Hidden Acres, Bank Street, Duke Street, Church Street
5. Streetlight Outages
 - The streetlight on Virginia Ave that stays on constantly has been reported again to Dominion Power.
6. VDOT
 - VDOT was made aware of water not flowing to the drop inlet near 14 N. Court Street. VDOT milled this area on 5/5.
 - Met with Joe Lomax, Residency Administrator, with VDOT. We rode through Town and discussed several areas of concern. They will be addressing sinkholes at several locations along North Court Street. They will be placing edge markers in several places with little to no shoulder. They will also be repairing a sinkhole in a driveway on Tyler Ave.
 - Currently working with VDOT to start the process of using the SYIP funds to place sidewalks along Route 460 and Shirley Drive.
 - VDOT will be repairing the drainage pan at the intersection of Duke Street and Church Street.
7. Church Street/Shiloh Drive Sidewalks
 - Survey work is underway now.
8. Drainage Committee
 - No Update
9. Business Visits/Calls
 - 5/5 Met with Owner of Windsor Pharmacy
 - 5/7 Visited Country Boys BBQ

10. Post Office

- There will be an update on this item tonight in closed session.

11. Lover's Lane Bushes

- Contractor has been given the OK to proceed with removal of the bushes. They should be removed within the week.

12. Civic Organization Meetings

- I have reached out to the Woman's Club of Windsor to attend one of their upcoming meetings.

13. Retreat

- Postponed until Spring 2015

15. Saunder's Property Drainage

- This work has been completed.

16. Community Calendar

- Items from the Woman's Club have been added to our calendar of events on our website. I have reached out to the new librarian for events as well.