

Town of Windsor

Memorandum

March 8, 2016

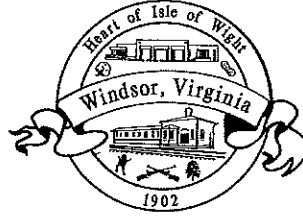
TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Clint Bryant-Vice Mayor
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Fleming
Tony Ambrose



Established 1902

March 1, 2016

Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis W. Carney, Planning and Zoning Administrator
Subject: February 2016 Planning and Zoning Report

Zoning Permits: The number of Zoning Permits remained at four. This is the exact number in January. Also this is slightly less than the six permits issued in February 2015. The permits were for two replacement manufactured homes, temporary signs, and a replacement fence (from 4 foot tall rear fence to 6 foot tall).

Violations: New violations decreased to two in February from the seven in January. This is identical to the two in February 2015. All of these were for inoperative motor vehicles. Three inoperative vehicle cases were resolved last month.

Planning Commission Activity: The Planning Commission met and agreed to move forward on the revisions caused by the need to remove the southern Bypass of the U.S. Route 460 Plan from the Draft Comprehensive Plan and add as much as possible of the "Olde Town Windsor" chapter to the Plan. They agreed to hold a work-session on the various revisions at their March 23, 2016 meeting. They were in general agreement with the Capital Improvements Plan but would like to see the updated figures before formal approval.

Board of Zoning Appeals: The Board of Zoning Appeals held a public hearing on February 16, 2016 on a variance request from Holland Meadows, Inc. Several residents spoke in opposition to the request. The applicant withdrew the request prior to the Board taking action.

Arts Council: The potential Arts Council group met on February 29, 2016 to discuss the formation of such a group and potential projects for the grant request to the Virginia Commission for the Arts Challenge Grant. It was agreed that such a group should be formed, and that at least two art events should be held with a contest to create a flag for the consideration by Town Council to be the flag adopted by Windsor. There was agreement that such a group should be formed even if the grant is not received.

MONTHLY REPORT PLANNING & ZONING

February 2016

	<u>February</u>	<u>FYTD</u>
Number of Zoning Permits Issued:	4	54*
Residential New Construction:	2	17
Commercial New Construction:	0	0
Building Additions:	0	2
Accessory Buildings:	0	6
Signs:		
Temporary:	1	6
Permanent:	0	3
Fences:	1	5
Pools:	0	1
Decks:	0	1
Driveways:	0	1
Other:	0	14
Notices of Violation:	2**	53**
Inoperative vehicles:	2	51
Tall grass:	0	1
Signs:	0	1
Other:	0	3
Number of Violation Cases Resolved:	3*	60**
Inoperative vehicles:	3	52
Tall grass:	0	4
Sign	0	2
Other:	0	3

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more classes of violations