

Town of Windsor

Memorandum

February 14, 2017

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
12/13/16 – 1/9/17

New Items

1. Drainage Study
 - Spoke with ODU regarding this study. They seemed extremely interested in having a class do this work for us next semester. I will continue to work with them to get this project up and going.

Ongoing Items

1. Municipal Campus
 - For Closed Session
2. Town Code Update
 - On the agenda.
3. Route 460 sidewalks (Sidewalks in front of Town Property)
 - Isle of Wight County has started this work and will be managing the project. They are coordinating with the work that is ongoing with our Municipal building.
4. Streetlight Requests
 - No new requests
5. Town Patrols
 - 1/3 – Visited Holland Meadows, Shiloh Drive, Lovers Lane, Church Street
 - 1/5 – Visited Windsor Woods, North Court Street, Bank Street, East Griffin Street
6. Streetlight Outages
 - Police Officers have submitted a list of streetlights that are out. They have been reported to Dominion.
7. VDOT
 - Met with VDOT on 2/7 to discuss various drainage issues.
8. Church Street/Shiloh Drive Sidewalks
 - Currently in design.
9. Drainage Committee
 - None
10. Business Visits/Calls
 - Spoke with owner of SuperSuds car wash 2/7/17
11. Civic Organization Meetings
 - None

12. Public Works Building

- Currently working with IOW and Alpha corporation to review the project as well as currently looking at other options.

13. Water Fountain in Centennial Park

- Water fountain has been installed.