

Town of Windsor

Memorandum

November 12, 2013

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

I am enclosing the action list since the last Council meeting.

This is for your information.

Action List
10/9/13 – 11/12/13

New Items

1. Post Office
 - Contact has been made with an agent regarding the sale of the Post Office. I am waiting on a return call with a proposal on how to proceed with the sale of the building. (10/28)

2. Leaning Pole at Six Way Intersection
 - Verizon and Dominion Power have been contacted regarding the leaning pole at the six way intersection. Verizon indicated that they would remove their lines from the pole the week of Halloween. Dominion will be contacted again once Verizon has their lines off the pole. (10/28)

3. Animal Control
 - Mayor Richardson and I met with Larry Wilson, the head of Animal Control, and Major Clark of the Sheriff's Office on Thursday October 31st. We discussed the recent complaints that we had received. We will be doing an educational article in an upcoming newsletter to help explain the role of Animal Control. We will also include information on who should be called for various types of animal issues. (10/31)

Ongoing Items

1. Route 460 sidewalks
 - Isle of Wight is still working on a draft MOU for this project.

3. Streetlight Requests
 - No new requests.

4. Town Patrols
 - 10/11 – Visited Lovers Lane, Hazelwood, Keaton Ave, Holland Meadows, Shiloh Drive
 - 10/21 – Visited Walters Highway, Beartrap Circle
 - 11/7 – Visited Windsor Woods

5. Streetlights
 - No new lights have been reported.

6. VDOT
 - VDOT has been in town working to correct some of the drainage problems that have been identified. (10/25)
 - I will be meeting with the residency administrator on the 13th of November to discuss the various drainage issues throughout town.
 - Milling and Paving of the roads throughout Windsor will begin on November the 11th.

7. Church Street/Shiloh Drive Sidewalks
 - On Hold

8. Sewer

- I met with Isle of Wight County staff regarding sewer. I was informed of a capacity study that is being proposed in the FY14 CIP. We also discussed the upcoming water and sewer master plan that the County will be conducting. When the plan begins, we will be involved in the Windsor portion of the plan.

9. Drainage Committee

- Currently working with members of the committee to schedule a meeting in November.

10. Webcam

- I am currently working with another provider to get additional quotes on this project.

11. Business Visits

- Met with owner of Windsor Pharmacy (11/7)

12. Stoplight at Route 460 and Court Street

- VDOT will be working on the loops in the pavement during repaving.