

## Town of Windsor

### Memorandum

June 14, 2016

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List  
5/10/16 – 6/13/16

New Items

Ongoing Items

1. Municipal Campus
  - Members of Council have reviewed the proposals and we will be having interviews on Monday June 20<sup>th</sup>. Any members of Council who wish to participate should let me know.
2. Town Code Update
  - The next four sections of the Town Code update have been reviewed and are on your agenda for discussion.
3. Route 460 sidewalks (Sidewalks in front of Town Property)
  - Some additional funds have been moved to the project. However, more funds are still needed to fully fund the engineering work.
3. Streetlight Requests
  - No new requests
4. Town Patrols
  - 6/6/16 – Visited Windsor Woods, North Court Street, Church Street, Lovers Lane, Bank Street, Old Suffolk Road.
5. Streetlight Outages
  - Police Officers have submitted a list of streetlights that are out. They have been reported to Dominion.
6. VDOT
  - No update
7. Church Street/Shiloh Drive Sidewalks
  - We have received updates to the proposals based off Council's questions at the May meeting. This is on the agenda.
8. Drainage Committee
  - Staff is working with Isle of Wight to determine possible funding sources to help tackle some of the problems identified by the committee.
9. Business Visits/Calls
  - Spoke with new branch manager for Citizen's National Bank 6/7
  - Met with CEO of Community Electric Co-op 6/7
10. Civic Organization Meetings
  - None

## 11. Public Works Building

- The site plan has been submitted to Isle of Wight County for erosion and sediment control review.