

Town of Windsor

Memorandum

February 9, 2016

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
1/12/16 – 2/8/16

New Items

1. Property Surveys

- We have located surveys for many of the properties owned by the Town. We have engaged a surveying company to complete surveys of some properties that we have not been able to locate surveys for. I will provide an update once this work is completed.

Ongoing Items

1. Route 460 sidewalks (Sidewalks in front of Town Property)

- Isle of Wight has indicated that there are additional funds available to cover the entire cost of engineering. This will be on next month's agenda for discussion.

3. Streetlight Requests

- No new requests

4. Town Patrols

- 1/26 - Visited Windsor Woods, North Court Street, Duke Street, Virginia Ave, Randolph, Church Street, Lovers Lane, Twin Circle.
- 2/2 – Visited East Griffin Street, Old Suffolk Road, Tayler Ave, Bank Street, Bear Trap Circle, Buckhorn Drive, Willie Roberts Ave.

5. Streetlight Outages

- Streetlights along Church Street have been reported to Dominion

6. VDOT

- No update

7. Church Street/Shiloh Drive Sidewalks

- I have met with IOW regarding this project. We will be ironing out Holland Meadow's plans and then will move forward.

8. Drainage Committee

- No update

9. Business Visits/Calls

- 1/13 – Spoke with owner of Farmer's Daughter Cafe
- 1/25 – Met with manager of Dairy Queen
- 2/2 – Met with owner of Fern's Automotive

10. Civic Organization Meetings

- None