

Town of Windsor

Memorandum

December 8, 2015

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
11/10/15 – 12/7/15

New Items

Ongoing Items

1. Route 460 sidewalks (Sidewalks around Town Property)
 - I am awaiting a revised quote from the engineers.
3. Streetlight Requests
 - No new requests
4. Town Patrols
 - 12/2 – Visited Windsor Woods, North Court Street, Duke Street, Virginia Ave, Randolph, Church Street, Lovers Lane.
 - 12/3 – Visited East Griffin Street, Old Suffolk Road, Tayler Ave, Bank Street, Bear Trap Circle.
5. Streetlight Outages
 - Several new streetlight outages have been reported.
6. VDOT
 - VDOT recently came through Town and swept Route 460 at the six-way intersection.
7. Church Street/Shiloh Drive Sidewalks
 - Preliminary engineering has been completed. We are waiting for the delivery of a project budget.
8. Drainage Committee
 - No update
9. Business Visits/Calls
 - 11/13 – Attended Ribbon cutting for RM designs
10. Civic Organization Meetings
 - None
11. Retreat
 - Have a meeting scheduled for December 7th to discuss the survey