

Town of Windsor

Memorandum

April 12, 2016

TO: The Honorable Mayor and Town Council

FROM: Christina N. Jernigan, Treasurer

SUBJECT: Budget Transfer – Water Fund

I have attached a Water Fund budget transfer request from Maintenance Supervisor Kenny Sims. The request is to transfer \$1,000 from the System Maintenance and Repair line item, account 4-200-42000-6007, to the Equipment Maintenance and Repair line item, account 4-200-42000-3312. The need for this transfer is due to replacing the batteries in the electric cart currently used by our maintenance staff. The cost of the batteries is approximately \$700.

Recommended Motion

Move that Council adopt a Water Fund budget transfer of \$1,000 from System Maintenance and Repairs, account 4-200-42000-6007, to Equipment Maintenance and Repair, account 4-200-42000-3312.

Michael Stallings

From: Kenneth Sims <ksims@windsor-va.gov>
Sent: Tuesday, April 05, 2016 2:13 PM
To: Michael Stallings
Subject: Equipment repair and maintenance

I would like you to move \$1000 from line item 4-200-42000-6007 system maintenance and repair to line item 4-200-42000-3312 equipment maintenance and repair. This is for batteries for the cart.

Sent from my iPhone=