

Town of Windsor

Memorandum

February 10, 2014

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Clint Bryant-Vice Mayor
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Fleming
Tony Ambrose



Established 1902

February 2, 2015

Town Manager
Michael R. Stallings

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis Carney, Planning and Zoning Administrator

Subject: January 2015 Planning and Zoning Report

Zoning Permits: In January there were ten Zoning Permits. This is substantially more than the three in December but slightly less than the twelve in January 2014. The permits were for a new residence, four permanent signs, a fence, two decks and also two new businesses which located in existing vacant offices. All in all it was a very positive month.

Violations: There were also ten new violation cases in January (substantially more than the three in December and also much more than the six cases in January 2014). The violations were for nine inoperative motor vehicles and a junk/debris case. More importantly, seven violation cases were resolved, all of which were for inoperative motor vehicles.

Planning Commission Activity: The Planning Commission met on January 28, 2015 and received a status report on the newest U.S. Route 460 Bypass project proposal and its effect upon the pending Comprehensive Plan. The Plan remains in limbo until a final decision is made. The Commission also reviewed a Staff presentation of the entrances to the Town and its major intersections. Potential policy options were reviewed as to how these situations could be improved.

Other: I will be in and out of the office over the next several weeks dealing with my wife's knee surgery. My home telephone and personal e-mail will be left in Town Hall so that I can be readily contacted.

Because a final decision by the Virginia Department of Transportation on the U.S. 460 project will not be complete, and the corrections to the Comprehensive Plan have not been completed and the dearth of new cases, the next Planning Commission's meeting scheduled for February 25, 2015 may be cancelled. A final decision will be made next week.

MONTHLY REPORT PLANNING & ZONING

January 2015

	<u>January</u>	<u>FYTD</u>
Number of Zoning Permits Issued:	10*	45*
Residential New Construction:	1	8
Commercial New Construction:	0	0
Building Additions:	0	2
Accessory Buildings:	0	5
Signs:		
Temporary:	0	6
Permanent:	4	9
Fences:	1	4
Pools:	0	0
Decks:	2	2
Driveways:	0	1
Other:	2	9
Notices of Violation:	10*	55**
Inoperative vehicles:	9	34
Tall grass:	0	10
Signs:	0	6
Other:	1	9
Number of Violation Cases Resolved:	7*	65**
Inoperative vehicles:	7	38
Tall grass:	0	13
Sign	0	4
Other:	0	14

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations