

Town of Windsor

Memorandum

May 14, 2013

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Isle of Wight County Christian Outreach Program

Attached is a letter that Mayor Richardson received from the Isle of Wight Christian Outreach Program. She asked that I provide Council with a copy of this letter and that I place this item on the agenda under the Mayors Report.

This is for Council's information and discussion.



Neighbors Helping Neighbors

April 9, 2013

Honorable Mayor Carita J Richardson
Town Council
Town of Windsor
P.O. Box 307
Windsor, VA

Dear Mayor Richardson and Town Council,

This letter is to request the Town of Windsor support Isle of Wight Christian Outreach Program's Capital Campaign with a onetime gift of \$15,000.

C.O.P. recently acquired the former Health Department Building on Grace Street in Smithfield from the County. The building needs to be refurbished. The literature accompanying this letter explains the need and the budgeted costs. This new facility will be of significant benefit to our neediest citizens.

This capital requirement is a onetime need. There remains the ongoing need to fund C.O.P.'s programs to service the community. Please consider a \$3,000 annual contribution to C.O.P.'s general fund.

Thank you for your past support and for considering this request.

Sincerely, *Dick Mitchell*

Dick Mitchell
Capital Campaign Committee