

## Town of Windsor

### Memorandum

August 11, 2015

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

# TOWN OF WINDSOR

Town Elected Officials  
Carita J. Richardson, Mayor  
Clint Bryant-Vice Mayor  
Durwood V. Scott  
Greg Willis  
N. Macon Edwards, III  
Patty Fleming  
Tony Ambrose



Town Manager  
Michael R. Stallings, Jr.

Town Clerk  
Terry Whitehead

Town Attorney  
Wallace W. Brittle, Jr.

Established 1902

August 3, 2015

## Memorandum

**To: Michael Stallings, Town Manager  
Mayor and Town Council  
Planning Commission**

**From: Dennis W. Carney, Planning and Zoning Administrator**

**Subject: July 2015 Planning and Zoning Report**

**Zoning Permits:** The number of Zoning Permits decreased from the eight new permits in June to five for July. This is also slightly less than the six in July of 2014. However, the permits included a new single family home, a double wide manufactured home (replacing a single wide) and a new replacement single wide manufactured home. We also had a swimming pool and a deck.

**Violations:** There was much activity on the violation front. There were seven new violations (five for inoperative motor vehicles and two for junk and trash). There were no new grass cases. However, on a very positive note, fifteen violation cases were resolved. Ten inoperative motor vehicle cases involving eleven vehicles, three tall grass cases, a junk and trash case and a zoning case (involving a chicken) constituted the completed cases. It was heartening to see the tall grass cases start to fall off with no new cases with the resolution of the June cases.

**Planning Commission Activity:** The Planning Commission held a public hearing and unanimously recommended approval to Town Council of the Draft Land Development Ordinance (see the related memorandum).

**Economic Development Authority Related Activities:** The agreement to protect the mural for at least five years has been signed by the property owner and will soon be recorded by Mr. Brittle, the Town Attorney as requested by the Economic Development Authority. This was accomplished very amicably and Mr. Ferdinand Nunez should be congratulated for his civic support of the Girl Scouts/Mural Project.

**Other:** All in all, the heat of summer did not affect the activities and the successes of the month.

# MONTHLY REPORT PLANNING & ZONING

July 2015

	July	FYTD
<b>Number of Zoning Permits Issued:</b>	<b>5</b>	<b>5</b>
Residential New Construction:	3	3
Commercial New Construction:	0	0
Building Additions:	0	0
Accessory Buildings:	0	0
Signs:		
Temporary:	0	0
Permanent:	0	0
Fences:	0	0
Pools:	1	1
Decks:	1	1
Driveways:	0	0
Other:	0	0
<b>Notices of Violation:</b>	<b>7**</b>	<b>7**</b>
Inoperative vehicles:	5	5
Tall grass:	0	0
Signs:	0	0
Other:	2	2
<b>Number of Violation Cases Resolved:</b>	<b>15*</b>	<b>15**</b>
Inoperative vehicles:	10	10
Tall grass:	3	3
Sign	0	0
Other:	2	2

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

\*Some Zoning Permits include several accessory items but are delineated by item on this report.

\*\*The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations